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Government of India

Ministry of Skill Development & Entrepreneurship
(National Council for Vocational Education & Training)

Kaushal Bhawan, Chanakyapuri
New Delhi, Delhi-110023
Dated: 17th April 2025

Office Memorandum

Subject: Clarification on the Role of Awarding Bodies, including Sector Skill Councils (SSCs), in the Implementation of Government-Sponsored Skilling Programmes

The National Council for Vocational Education and Training (NCVET) issues the following clarification regarding the roles and responsibilities of Awarding Bodies (ABs), including Sector Skill Councils (SSCs), to enhance quality assurance, improve efficiency in training delivery, and strengthen accountability in the implementation of Government-sponsored skilling programmes.

1. Information Dissemination on Training Targets

In specific government schemes where targets are assigned for Awarding Bodies, ABs shall be informed of training target allocations made to Training Providers (TPs) or Training Centres (TCs) in real-time through system-generated notifications on the Skill India Digital Hub (SIDH). These notifications shall contain relevant details, including the specific Qualification, training location, medium of instruction, and other associated parameters to enable timely preparedness and coordination by ABs with the concerned training entities.

2. Role of Awarding Bodies in Quality Assurance

2.1. Awarding Bodies shall be responsible for ensuring the availability of all relevant learning resources, including curriculum, Facilitator Guides, Participant

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Handbooks, and Question Banks aligned with the Qualification. They shall also assess the requirement for qualified Trainers and Assessors and coordinate with Training Institutions and Assessment Agencies (AAs) to ensure adequate personnel are available for smooth training operations.

2.2. Awarding Bodies shall assume overall responsibility for quality assurance, covering training content, delivery mechanisms, assessment processes, and employment outcomes, in collaboration with relevant stakeholders.

3. Accreditation and Affiliation of Training Centres

3.1 Training Centres must be accredited by the concerned Awarding Body, either independently or in coordination with the implementing agency.

3.2 ABs shall validate the preparedness and credibility of such centres before assigning training targets.

3.3 In cases of non-compliance with quality norms—pertaining to training delivery, learner eligibility, or training outcomes—ABs shall have the authority to de-affiliate such centres, with due documentation and reporting on SIDH.

3.4 ABs to monitor Training Centre quality assurance parameters according to NCVET's guidelines, Office Orders and SoPs.

4. Monitoring through Skill India Digital Hub (SIDH)

4.1 ABs shall ensure that all Government-sponsored skilling programmes undertaken by them shall be monitored through the SIDH portal maintained by the Ministry of Skill Development and Entrepreneurship (MSDE).

4.2 Key process improvements identified for SIDH include:

- a. Harmonisation of Qualification data between SIDH and the National Qualifications Register (NQR),
- b. Real-time dissemination of target allocations and progress updates to ABs, and
- c. Availability of a comprehensive dashboard to track the status of training implementation.



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d. Any operational issues encountered by ABs in using SIDH shall be reported to the implementing agency (i.e., NSDC), with simultaneous intimation to NCVET and relevant MSDE divisions.

5. Assessment

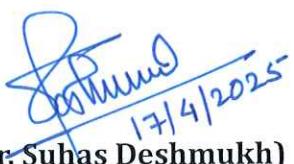
5.1. Awarding Bodies shall assign Assessment Agencies for the conduct of assessments and shall retain fiduciary responsibility for ensuring fair, equitable, and outcome-oriented allocation of assessments, based on the credentials of AAs. An institutional mechanism shall be established by ABs to provide periodic feedback on the performance of AAs to NCVET.

5.2. Awarding Bodies shall also be responsible for ensuring timely completion of assessments in accordance with NCVET's recognition and monitoring protocols for AAs.

6. Credit Assignment and Academic Bank of Credits (ABC) Integration

Awarding Bodies shall ensure that learner data, including earned credits and issued certificates, is uploaded to the Academic Bank of Credits (ABC) system. They shall also be responsible for ensuring the generation and linking of APAAR IDs for all certified candidates in accordance with prevailing national guidelines.

Issued with the approval of the Competent Authority.



17/4/2025

(Dr. Suhas Deshmukh)
Director, NCVET

