



Minutes of the 9th NCVET Council Meeting
Venue: NCVET, Kaushal Bhawan Date: 17 August 2023
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National Council for Vocational Education and Training
Ministry of Skill Development and Entrepreneurship Government of India

Minutes of the 9th Meeting of the National Council for Vocational Education and Training held on 17th August 2023

The 9th Council meeting of the National Council for Vocational Education and Training (NCVET) was held on 17th August 2023, under the Chairpersonship of Dr. Nirmaljeet Singh Kalsi, Chairperson, NCVET. The list of participants is placed at **Annexure-I**.

At the outset, the Chairperson welcomed Shri Nilambuj Sharan, Sr. Economic Advisor, Ministry of Skill Development and Entrepreneurship (MSDE) who has been appointed as a nominated member of the NCVET Council vide MSDE letter no EP/45/2020-US (ECO DIV) dated 16th August 2023.

The Chairperson also mentioned that three Non-Executive Members, Shri Shailesh Kumar Singh, IAS, Addl Secretary & DC MSME (now Secy MSME), Shri Karma Jimpa Bhutia, JS ,MoRD and Ms Soumya Gupta, IAS, JS, MoE were appointed by the Appointments Committee of the Cabinet (ACC) vide letter No 31/1/2022-E0(SM.II) dated 17th November 2022 for a period of one year with effect from 5th June 2022 i.e. upto 5th June 2023. No orders regarding their extension or fresh nominations have been received from MSDE. Therefore, 3 vacancies stand in the Council since 5th June 2023. Thus, all the Council members were present in the meeting, barring the vacancies.

As the period of their nomination has since expired, MSDE be again requested to take up the matter for nomination of new Non-Executive members. Since the integration of VET and skilling into education, higher education and technical education through the implementation of NEP and National Credit Framework (NCrF) is one of the priorities the Council felt that while nominating the members, MSDE may be requested to consider recommending one member from DoHE/ UGC. In addition, two members may be nominated from Ministry of Rural Development, Ministry of Micro Small and Medium Enterprises (MSME) as had already been done in the past. The Council members were also of the view; if possible, the members could be nominated ex-officio (not below the joint Secretary) at the discretion of the Secretary to the GoI of the nominated ministry keeping in view the inter-ministerial changes.

The agenda items discussed, and the decisions taken by the Council with respect to the agenda items in the meeting are given in succeeding paras.

1. Agenda Item C0901: Confirmation of the minutes of the 8th Council Meeting



1.1. As there were no observations received on the minutes of 8th NCVET Council meeting, the Council confirmed the Minutes of 8th NCVET Council meeting held on 20th March 2023.

2. Agenda Item C0902: Action Taken Report on the decisions taken in the 8th Council Meeting.

2.1. A detailed account of the action taken report on the decisions taken in the 8th meeting of the Council was presented before the Council. The Council Members took note of the action taken and approved the same. Summary of the Actions taken on the compliances met are as under:

2.1.1. Notification of Guidelines for Recognition of Prior Learning (RPL): The Council was apprised that the Guidelines on Recognition of Prior Learning (RPL) have been notified on 11th August 2023 which were prepared after following due procedure and duly incorporating the comments from MSDE including the relevant comments received from other stakeholders.

2.1.2. Progress on implementation of Indian Languages in Vocational Education, Training & Skilling: The Council was apprised that Hindi translation of 1100 qualifications NSQF aligned and approved qualifications have been completed by the concerned Awarding Bodies out of 4311 active qualifications. The remaining work is in progress which is being reviewed on a regular basis.

2.1.3. The Council expressed their concern over the slow pace of progress of the translation and directed the NCVET to write to all the recognised ABs to expedite the completion by 31st October 2023 with special emphasis on completing the Hindi translation of those qualifications which are being implemented under PMKVY4.0 scheme at the earliest without which such qualifications should not be included for implemented in the said scheme.

2.1.4. The Council further directed that NSDC may be asked to give the detailed breakdown of NSQF aligned and approved qualifications selected for running under PMKVY 4.0 and their status of Hindi translation by 25th August 2023.

2.1.5. Administrative Matters of NCVET: The council had advised to initiate the due process of insurance of laptops along with its accessories to safeguard the interest of NCVET's IT assets. The Council was apprised that three Government insurance companies have already been contacted and the insurance process is under finalization.

2.1.6. The council advised that the present set of the official laptops of NCVET may be insured at the earliest without waiting for completion of any future procurement process. Alternatively, if the procurement process through e-GeM



has been finalised along with the rates they may also be included in the insurance contract by checking the feasibility of such inclusion.

The Council took note of the progress on the ATR and approved the actions taken as above.

3. Agenda Item C0903: Notification of National Credit Framework (NCrF) and its implementation status

3.1. NCrF notification: The National Credit Framework has been approved by the Government and notified by UGC on 10th and 21st April 2023. Subsequently, NCVET has also adopted NCrF through an order issued on 12th May 2023 copy of which is at the following URL:

<https://www.ugc.gov.in/NCrF.aspx>

and

https://ncvet.gov.in/wp-content/uploads/2023/05/Report_National_Credit_Framework.pdf

The Council took note of the progress and ratified the same.

3.2. Status on implementation of NCrF:

3.2.1. The Council was presented a detailed account of implementation plan of NCrF. In this regard a High-Level Committee (HLC) has been constituted by the DoHE, MoE on 10th May 2023 to be Chaired and Co-Chaired by Chairman UGC and Chairperson NCVET. So far Four meetings have been held on 8th June, 14th July, 27th July and 10th August 2023 respectively. The HLC during its 1st meeting had formulated three Sub-Committees, one each for school education, Higher Education and Vocational Education to address the implementation issues within the respective ecosystems and to formulate an SOP for the same.

3.2.2. The sub-committees have been requested to submit their reports to the HLC by 31st August 2023. All the sub committees have presented their preliminary report during the 4th meeting of HLC held on 10th August 2023. The final report of the HLC will be presented to the council in its next meeting.

3.2.3. It was explained that the effort is to integrate vocational education, training and skilling into higher education and school education in a seamless manner. And as per the progress achieved so far it would be possible to kick-start this process within this year 2023-24 in majority of the institutions.

The Council took note of the progress with satisfaction.

4. Agenda Item C0904. Status of various Guidelines being formulated by NCVET



4.1. The Council was kept updated on the status of the development of various Guidelines undertaken by the NCVET as per the process to cater to vocational education training & skilling. Various policies have been undertaken and developed in the areas of qualification development, Guidelines on Recognition of Prior Learning (RPL), Guidelines on assessment mechanism, Standardization of certificates templates, Guidelines on Training of Trainers (ToT), Guidelines on Training of Assessors (ToA), Guidelines on OEM qualifications, Guidelines on MNC including OEMs, Guidelines for Diploma Qualifications, quality assurance mechanism, Guidelines on monitoring, etc. which are at various stages. The detailed status of the Guidelines is given at **Annexure I**. The Council has been kept updated on the status of development of these Guidelines and other developments from time to time in previous meetings. Snapshot of various categories is mentioned below:

a) Number of Guidelines/ Policies developed and finalized after the stakeholders and public consultation and have been notified by NCVET.	09
b) Number of Guidelines/ Policies under the process of development.	25

The Council took note of the progress made so far regarding formulation of various Guidelines with satisfaction and ratified all the 09 Guidelines/policies placed as Annexure II.

The Council also took note of the 25 guidelines/ policies under development process with satisfaction. The details are placed at placed as Annexure II.

5. Agenda Item C0905: Notification of Guidelines on Recognition of Prior Learning (RPL)

5.1. Council was apprised of the significant emphasis placed by the National Education Policy (NEP) 2020 on the imperative of lifelong learning. A pivotal aspect of this policy is the establishment of a framework for Recognition of Prior Learning (RPL). RPL serves as a robust mechanism to validate competencies, skills, and professional levels attained by individuals, encompassing foundational, intermediate, or advanced literacy and education. Such accomplishments are predominantly acquired through non-formal, informal, or traditional learning pathways.

5.2. The Council was informed of the public consultation process undertaken, which garnered valuable comments and insights from diverse stakeholders. These inputs were meticulously reviewed and integrated into the relevant sections in the guidelines, underscoring the Council's commitment to an inclusive and comprehensive approach.

5.3. The comments received from multiple stakeholders during public consultation were incorporated. The suggestions of the MSDE were also taken into consideration, as decided by the council in its 8th Council meeting. The guidelines have been notified on 11th August 2023.



The council took note of the same with satisfaction and ratified the Guidelines.

The Council also felt that to highlight the importance of RPL, MSDE may organise a special drive/ ceremony to honour the prestigious national awardees such as Padma Awards and Arjuna Awards by giving them RPL certifications at higher levels nationally recognising their expertise as Masters in the respective skills/ sectors/ fields.

6. Agenda Item C0906. Brief on Constitution of the Committee on developing NOSs/ MCs with regards to the Employability Skills, Soft Skills and Life-Skills for Job Roles/ Qualifications at all levels including School Education and Higher Education.

6.1. The Council was briefed that the employability skill (ES) modules of various duration i.e. 30Hrs, 60Hrs, 90Hrs and 120Hrs were developed by the DGT and approved in the 20th NSQC held in June 2022 and further in the 8th NCVET Council meeting held on 20th March 2023. NCVET has received feedback that the existing modules do not provide adequate flexibility, may not be adequate/ aligned to the actual requirements of the job role of the sector/ industry/ employer or were not suitable for learners of higher education. Moreover, higher order ES/ SS/ LS are required for integration of skilling into higher education.

6.2. In view of the above, the existing ES NOS are being reviewed so as to provide the required flexibility to the ABs for including the Employability NOS with appropriate components in their respective qualifications. Accordingly, a Sub-Committee has been formulated to review the ES NOS/ MC, develop Guidelines on it and suggest the components to be included as Employability Skills, Soft-Skills and Life-Skills depending upon the requirement of every job role at every level. The development of such modules and sub-modules of various ES/LS/SS would provide the much needed flexibility to Awarding Bodies including HEIs to pick the sub-modules to create National Occupational Standards (NOS)/ Micro-credentials (MC) of the employability skill as per the requirement of the target students/learners audience while developing qualifications in line with the NCrF/ NSQF/ NOS/ MC guidelines.

6.3. The Constitution of the committee and the terms of reference set out for the committee is attached as an **Annexure III**. The work is in progress.

6.4. It was discussed that there are very good organizations like Edutech and others which could offer innovative solutions that can contribute significantly to the development of NOS/ MC with regards to the Employability Skills, Soft Skills and Life-Skills. Through Edutech platforms, learners can access a wide range of courses and modules tailored to their specific needs and interests. These platforms often leverage technologies such as artificial intelligence and machine learning to personalize the learning experience, ensuring that learners acquire the necessary skills efficiently.

6.5. The Employability Skills which are currently in the process of being developed would need funding which can be provided through government projects like Sankalp or any other fund



as deemed appropriate by MSDE, so that it becomes a national asset and is offered free of cost. The Council decided to request MSDE to suggest any program to provide financial assistance and agencies competent to accomplish the task of creating high-quality digital assets in Employability Skills, Soft-Skills and Life-Skills in a time bound manner.

The Council noted the progress with satisfaction. All the members were also requested to share any inputs/ suggestions on the ongoing task with NCVET.

7. Agenda Item C0907: Status update regarding grant of recognition to the Awarding Bodies and Assessment Agencies

7.1. The Council was apprised about the status of recognition of AB and AA proposals as on **16.08.2023**. The detailed status of the proposals are given at **Annexure-IV and Annexure-V** respectively. Snapshot of the status of recognition of AB and AA proposals is given below:

S. No	Stages of the Recognition Process	AB	AA	Total
a)	Total number of applications received from the Applicant Bodies	140	198	338
b)	The applications where scrutiny/ evaluation process has been completed	126	176	302
c)	Applications under scrutiny, processing / Rescheduling request received from the Applicant Bodies / Information awaited from Applicant Bodies	14	21	35
d)	The applications/ proposals withdrawn by the applicant body	15	43	58
e)	Applications not found eligible	22	70	92
f)	Sub-committee Meeting Conducted, and Compliances Awaited from the applicant body	02	08	10
g)	LoI Issued and Provisional Recognition Granted to the applicant body	11	02	13
h)	Agreement Signed for Grant of regular recognition to the applicant body	76	54	130

7.2. The Council was apprised that out of 140 applications received for seeking NCVET recognition as an Awarding Body, 126 applications have already been processed/ decided and

14 proposals are in the various screening/ scrutiny stages. Further, the proposals currently under scrutiny are all fresh proposals which have been received by NCVET in last two months.

7.3. Regarding the AA proposals, out of 198 applications, 176 applications have already been processed and only 21 proposals are in the various screening/ scrutiny stages. Further, the proposals currently under scrutiny are all fresh proposals which have been received by NCVET in the last two months.

The Council noted the progress with satisfaction and appreciated the diligence and speed with which the recognition process has been taken up and completed by NCVET.

The Council approved the status of the recognition of the proposals as per the table listed under para 7.1 above, including the ratification of the recognitions granted so far as per Annexures IV & Annexures V.

8. Agenda Item C0908. Assigning Recognition Codes to NCVET recognized Awarding Bodies (ABs) and Assessment Agencies (AAs)

8.1. The council was given a detailed account of the SOP prepared for assigning recognition codes to all NCVET recognised awarding bodies and assessment agencies with a view to ensure proper referencing, accountability, and standardization in the skill ecosystem with the following objectives:

- 8.1.1. Facilitate ease of identification, better accountability, and traceability of the ABs and AAs.
- 8.1.2. Provide ease of access to basic information about the NCVET recognised entities immediately.
- 8.1.3. This will streamline the recognition and monitoring processes significantly.
- 8.1.4. As and when the entire process is automated on the Digital Enterprise Portal (DEP), these recognition codes will enable workflow implementation and obtaining detailed information about the organization with a single click.

The Standard Operating Procedures (SOP) developed for the formulation and Assignment of Recognition Codes is placed at **Annexure VI**.

The Council took note of the salient aspects and the benefits of the SOP and approved the same.

9. Agenda Item C0909: Issuing a formal “Letter of Recognition” to the NCVET recognized Awarding Bodies (ABs) and Assessment Agencies (AAs)

9.1. The Council was apprised that in addition to the agreement signed as proof of recognition, a “Letter of Recognition” is also required to be issued to the recognized entities. The Letter of



Recognition will serve as a ready proof of recognition and a point of reference for the recognized ABs and AAs to formally document the recognition status to the Industry Bodies, other concerned stakeholders, to validate their credentials.

9.2. The Letter of Recognition has been separately drafted for the following entities:

- 9.2.1. Awarding Bodies (Dual Category).
- 9.2.2. Awarding Bodies (Standard Category).
- 9.2.3. Assessment Agencies.

9.3. The Letter outlines the following important aspects of Recognition:

- 9.3.1. Sectors and Territorial Jurisdiction for which recognition has been granted.
- 9.3.2. Major Functions and Responsibilities of the entity.
- 9.3.3. Date of Grant of Recognition through signing of Agreement and its validity

The standard format of the letters for all the three (03) different categories has since been granted 'on-file' approval by the Chairperson, NCVET and the same are enclosed as **Annexure VII**

The Council took note of and ratified the same.

10. Agenda Item C0910. Revision of the Agreement Clause for on-boarding of the total number of Assessment Agencies by a recognised Awarding Body

10.1. The Council was apprised that as per the Agreement signed between Awarding Bodies (ABs) and NCVET, an Awarding Body has been empowered to on-board maximum of 12 Assessment Agencies (AAs) and minimum of 08 AAs recognized by NCVET. The guideline ensured that out of the total number of AAs on boarded by any awarding body, the maximum number of assessments assigned to any on-boarded AA would not exceed 25% (twenty-five percent) and the minimum number of assessments to be assigned to any on-boarded AA would not be less than 8% (eight percent) of the total number of assessments assigned by the ABs in one financial year to enable the assessment agencies to get a fair chance of deal as per their performance.

10.2. During implementation of the above guidelines some of the ABs have reported practical difficulties faced by them while conducting assessments. Such difficulties were also discussed with MSDE during the meetings on the schemes being implemented by various ministries like Ministry of Jal Shakti. where the number of trainings and assessments to be carried out are rather large. Accordingly, suggestions and inputs were received from the ecosystem and after brainstorming with the experts a considered view was taken at NCVET to mitigate the aforesaid practical implementation difficulties. The amendments proposed in this regard are given below:

- 10.2.1. If the number of assessments to be done by any AB exceeds or is likely to exceed 2,00,000 (Two Lakhs) in a financial year, then for every additional 20,000



assessments beyond 2 lakhs, AB may on-board 01 additional NCVET recognised AA. This will be applicable only for the period for which such demand has arisen.

- 10.2.2. However, the recognised awarding body shall formally request NCVET through a letter along with the evidence of such need. In case NCVET doesn't find it convincing enough it may reject the request of the Awarding Body to add any other additional assessment agency.
- 10.2.3. In addition, AAs not having PAN INDIA recognition may be on-boarded by the ABs over and above the defined maximum number of 12 for assessment in that specific geography and sector for which they have been approved.

10.3. The existing clause of maximum 25% and minimum 8% would be accordingly revised in consultation with the legal advice and appended to the agreement in case the proposal is approved and the guidelines in this regard would be issued accordingly.

The Council took note of and approved the proposal as above.

11. Agenda Item C0911: NSQF Alignment and Approval of Qualifications of Multinational Companies (MNCs) – Original Equipment Manufacturer (OEM)/ Original Design Manufacturer (ODM)/ Value Added Reseller (VAR)/ Other Industry Bodies for the purpose of award of credits/ creditization of learnings under NEP 2020 and NCrF.

- 11.1.** The Council was given a brief on the significance of industry in Vocational Education, Training & Skilling initiatives in the light of implementation of NEP 2020 and notification of NCrF that focuses on education, skilling and industry collaboration with job market requirements to create a pool of highly skilled workforce who are prepared for both domestic and international job markets.
- 11.2.** The OEMs and MNCs have introduced many industry internships and apprenticeships programmes as was also exhibited during the convocation of ITI students held last year at AICTE convention centre by Hon'ble Minister SDE. It was emphasized that all the industry internships and apprenticeships programmes need to be aligned and creditised as per the provisions of NCrF and NEP 2020 to the advantage of the students, learners as well as the industry.
- 11.3.** Accordingly, NCVET has developed the Guidelines for bringing the industry relevant and industry driven trainings/ skilling, internships and apprenticeships programmes including MNCs/OEM/ ODM/ VAR/ other industry bodies into the fold of National Credit Framework (NCrF) creditisation such skilling programs being conducted by them.
- 11.4.** NCVET has made provisions wherein any MNC including OEM/ ODM/ VAR etc, subject to fulfilling the laid down criteria, may become eligible to align its qualifications with NSQF through NSQC approval process in any of the ways given below:



- 11.4.1. **Alignment through an already NCVET recognised AB** like NASSCOM, CDAC, ASDC, etc - MNCs/OEM/ ODM/ VAR/ other industry bodies can submit the qualifications for NSQF alignment through an AB which is already recognised by NCVET, in the sector.
 - 11.4.2. **NSQF alignment as Industry qualifications** – MNCs/OEM/ODM/VAR/ other industry bodies may exercise the option of submitting its qualifications to NCVET in the capacity of a reputed industry without either getting recognised as an AB or submitting through an already recognised AB.
 - 11.4.3. **NCVET Recognition as an AA:** An MNC including OEM may also get recognised by NCVET as an AA. This shall enable MNC especially OEMs to align their world class assessment mechanism platforms and globally respected certifications with NSQF and government regulations. Once approved as an AA, the MNC shall ensure that its qualifications are submitted by an already recognised AB or as industry qualifications to NCVET and the MNC is on boarded by AB for assessments.
 - 11.4.4. **NCVET Recognition as an AB (Standard or Dual Category)** - As any recognised Awarding Body can submit Qualifications for NSQF alignment, the MNCs/OEM/ ODM/ VAR/ other industry bodies may also seek NCVET recognition to align its qualifications to NSQF in the capacity of an AB, implement training, undertake assessments through NCVET recognised AAs and issue NCVET certificates with NCVET Logo, and their own name & logo as per NCVET guidelines.
- 11.5.** There may be two categories for MNCs/OEM/ ODM/ VAR/ other industry bodies for recognition as an AB:
- 11.5.1. **As an AB (Standard category):** The MNCs/OEM/ ODM/ VAR/ other industry bodies under this category aligns its qualifications to NSQF, conducts training of learners either directly or through third party training partners and issues certificates post successful assessment of the learners through NCVET recognised AA.
 - 11.5.2. **As an AB (Dual category):** The MNCs/OEM/ ODM/ VAR/ other industry bodies under this category aligns its qualifications to NSQF, conducts training of learners either directly or through third party training partners, conducts assessments of learners and issues certificates post successful assessment of the learners.
- 11.6.** The MNCs/OEM/ ODM/ VAR/ other industry bodies qualifications shall be optional and shall not be mandated for any degree, diploma or certificate to be issued by the regulators/ HEIs/ Institutions.
- 11.7.** The guidelines have been circulated for public consultation and the comments received are being incorporated. The guidelines will then be finalised and notified.

The Council gave in-principle approval to the OEM Guidelines with the note that the comments/ views from the stakeholders may be considered for inclusion in the OEM guidelines. The finally notified guidelines will also be presented before the council for ratification.



12. Agenda item C0912: Grant of recognition to the selected Higher Education Institutes as Deemed Awarding Bodies of NCVET for the purpose of offering NSQF Aligned and Approved qualifications/ courses, including under the UG and PG programmes, and awarding credits and certificates/ diploma for the same under NEP 2020 and NCrF

12.1. The Council was given a detailed brief about the overarching vision encapsulated in the National Education Policy 2020 (NEP 2020) and implementation of National Credit Framework (NCrF). This visionary policy framework underscores the imperative of cultivating a more comprehensive and impactful education system.

12.2. In order to effectively implement the integration of Vocational Education, Training & Skilling into the higher education it is necessary to enable the HEIs to implement the NSQF aligned and approved qualifications for which the HEI concerned need to be given the status of a recognised Awarding Body of NCVET. However, since the universities and higher education institutions are already institutions approved under a statute of the central government or the state government, most of them have the basic physical, academic and governance structure and statutory framework required to become an Awarding body (AB), They only need to exhibit the qualification specific infrastructure, skilled instructors, trainers and assessors to effectively implement NSQF aligned and approved qualifications. Therefore, there is a need to simplify the process of making them the recognised Awarding Bodies and not make them go through the elaborate recognition process.

12.3. Accordingly, the idea of making selected categories of Universities and Higher Education Institutions (HEIs) as deemed Awarding Bodies was discussed in the HLC constituted by the Government to implement National Credit Framework (NCrF) integrating skilling into School Education and Higher Education which was also appreciated by Chairman UGC and other members of HLC.

12.4. Accordingly, it was proposed to the Council that distinct categories of Universities and Higher Education Institutions (HEIs) may be accorded the status of Deemed Awarding Bodies, subject to adherence to the NCVET guidelines for development, training and assessment of NSQF aligned and approved qualifications/ courses. In the first stage the following categories of universities and HEIs may be given the status of deemed awarding bodies:

12.4.1. All the INIs including IITs, NITs, NID, IIITs, IIMs, IISERs which are premier public higher education institution set up by Government of India under an Act of the Parliament.

12.4.2. All Universities and HEIs for which Hon'ble President of India is the Visitor, or the Hon'ble Vice-President of India is the Chancellor.

12.4.3. All the Central Universities established under the Central Universities Act, 2009.

12.4.4. The Institutions recognised and notified as Deemed Universities by Government of India on the recommendation of the UGC/AICTE may also be considered for the status of Deemed Awarding Bodies. However, NCVET may reserve the right for the final consideration for granting such status of the deemed Awarding Body (Dual



category) on the merit of each case. Any parameters in this regard shall be decided with inputs from UGC and AICTE.

12.5. For the remaining HEIs a simplified process may be devised by NCVET for granting them the status of Awarding Bodies.

The Council accorded approval to the proposed agenda and authorised the Sub-Committee (Chairperson and two Executive Members) who have already been authorised by the Council to grant recognition, to consider each Deemed University on its merit.

13. Agenda Item C0913. Revision of existing AB and AA guidelines to align them with NEP 2020 and NCrF

13.1. The Council was apprised that NCVET is in the process of comprehensive revision of the existing awarding body and assessment agency guidelines. This has been necessitated owing to the National Education Policy (NEP) and National Credit Framework (NCrF) implementation and the inputs received from stakeholders within the skill ecosystem for ensuring that effective and competent entities only are granted the recognition as Awarding Bodies and Assessment Agencies.

13.2. The draft guidelines would be shared with the council members for their valuable input. Once the initial stakeholders' consultation is complete, the guidelines would be put up for public consultation. The final draft of the guidelines would be brought before the Council for approval/ ratification.

The council took note of the same with satisfaction.

14. Agenda Item C0914: Status Update on the revamped NCVET Website and NQR portal.

14.1. NQR portal update: The council was apprised that the beta version of the NQR portal has been made live with UI/UX enhancements. The portal has improved search parameters for the qualification for the learners, training centres and all such entities in the skill ecosystem. The synchronization of all the existing data and further improvement of look and feel parameters. Further improvement is still being worked upon and the entire process would be completed by 15th September 2023.

14.2. NCVET Website: The **Council** was informed that the upgraded version of the website has been moved from the staging server to the production server, and all the updated policies and guidelines has been hosted on the website for public access. The **Council** was informed about the UI enhancements and that further improvements of the website is under progress.

The council took note of the same and instructed that all awarding bodies be communicated to co-operate with the process, to ensure smooth implementation to upgrade information on the NQR portal.



15. Agenda Item C0915: Status of Digital Enterprise Portal – Finalization and approval of H1 Bidder after detailed RFP process through GeM

15.1. The council members were given a detailed account of the status of the Digital Enterprise Portal including the current status as under:

15.1.1. In the 8th Council Meeting held on 20th March 2023, RFP document prepared by m/s Deloitte Touche Tohmatsu was approved for Selection of System Integrator for development, implementation and maintenance of Digital Enterprise Portal (DEP) for NCVET for uploading on e-GEM and further processing.

15.1.2. The council had also given the decision to initiate the process to upload the Request for Proposal (RFP) on the GeM portal to obtain the competitive bids including the financial bid through the Government e-Marketplace (GeM) for actual price discovery. Thereafter the bids received through the Government e-Marketplace be evaluated as per the procedure prescribed in the RFP for the selection of the H1 bidder by following the QCBS method and the approval of the council shall be sought again before awarding the contract to the H1 bidder.

15.1.3. Accordingly, the RFP was uploaded on GeM on 23rd March 2023 vide reference number GeM/2023/B/3299991. A Technical Evaluation Committee was constituted vide convening order no. F.No.34002/1/2022/NCVET dated 18th May 2023 for evaluation of the bids. Further, the bid was opened on 19th May 2023 by the Committee and a total of 5 bidders had submitted their bid for the said project. In pursuance of the same, a detailed scrutiny was conducted by the Technical Evaluation Committee comprising of internal and external members including technical experts. List of the constituted Technical Evaluation Committee (TEC) is attached as **Annexure VIII**.

15.1.4. Based on the Pre-qualification criteria, the committee found one bidder, M/s Shop sky Stores Pvt Ltd ineligible at the prequalification stage.

15.1.5. After a Technical Evaluation of the remaining 04 eligible bids, presentation on the proposed solutions were taken by the TEC on 4th July 2023. The inputs/suggestions of the experts were taken into consideration during the evaluation process.

15.2. The technical evaluation committee after awarding the scores to the four qualified bidders as per the technical evaluation mentioned in the RFP had obtained the approval of the competent authority, the Executive Member in-charge of the Digital Enterprise Portal, 'on file' and uploaded the technical score on GeM portal on 9th August 2023.

15.3. The Technical Evaluation Committee opened the financial bid on 11th August 2023 as per the procedure and H1 Bidder was declared by GeM based on the QCBS procedure, wherein M/S Tata Consultancy Services (TCS) has been declared H1 bidder.

15.4. The Council was given an account of detailed breakdown of the expenditure by all the bidders including M/S Tata Consultancy Services (TCS), declared H1 bidder. This included Capital expenditure (software development cost, software license cost, cloud management cost,



training cost, change management workshop cost), and Operational expenditure (software warranty, support and maintenance cost, refresher training cost, cloud management cost, manpower support costs-PMU for complete period of project), manpower support staff, help desk staff and change management cost (for 20 man-months) spread over 5 consecutive maintenance years along with the change management cost (for 20 man months).

- 15.5.** The Council was also given account of additional estimated DEP project cost which is not covered under commercial bid, consisting of Capital Expenditure (cloud infrastructure cost), Operational Expenditure (distributed over 5 yrs), scanning, security & accessibility audit for 5 years as per GOI requirements.
- 15.6.** The total expenditure in the project as brought out vide 15.4 and 15.5 above would be Rs. 15.5 crores and 10% variations is allowed which would be incurred on the Capital expenditure and Operational expenditure spread over 5 consecutive maintenance years. The detailed breakdown of expenditure were presented to the Council Members and the same has been annexed to the project File.
- 15.7.** The Council was also apprised that after opening of the financial bid, the TCS has communicated vide email dated 15th August 2023 certain legal observations seeking deviations on the Limitation of Liability, Source code copyrights intellectual property rights, indemnity liability and Risk purchase.
- 15.8. Council gave administrative and financial approval to the project** as mentioned in para 15.8 as the estimated expenditure is within the financial powers of the Council. Council also decided to send the year wise requirements of funds for the project to the Ministry for allocation and sanction of the required budget. Further, Council also gave decision that **no deviation from the RFP shall be accepted at this belated stage.** If TCS wanted to give any observation regarding deviation, it should have been reflected on GeM during pre-bid query stage which have not been complied with by M/S TCS. The Council advised if the TCS does not agree to the decision and does not withdraw its request for deviations, the technical advice on the subject shall be taken from MEITY and Legal counsellor of NCVET for further action to be taken.

16. Agenda Item C0916. Standardization of NCVET Certificate Templates catering to various requirements of the Indian Skill Ecosystem - Ratification thereof.

- 16.1.** The Council was apprised that in the 24th and 26th meetings of the NSQC held on 17th November 2022 and 31st January 2023 respectively, a total of 12 certificate templates catering to various skilling requirements were approved by NSQC. Subsequently, requests were received from the skill ecosystem that certain improvements were required in these 12 templates to make them more apt and relevant for the students and learners. In addition, request was also received to design Six (06) additional templates to cater to the specific requirement of skills.
- 16.2.** Accordingly, necessary editorial corrections have been carried out in the earlier approved Certificate templates. In addition, following six (06) new certificate templates (enclosed as



Annexure VIII) have been designed in consultation with the Stakeholders. The details are given below:

- 16.2.1. NOS
- 16.2.2. Micro Credentials
- 16.2.3. School Boards
- 16.2.4. Upskilling
- 16.2.5. Reskilling
- 16.2.6. Recognition of Prior Learning with Upskilling

The Council took note of the above with satisfaction and approved the same.

17. Agenda Item C0917: Administrative and Finance Matters related to NCVET.

17.1. Annual Accounts of NCVET 2022-23 was presented for perusal and approval of the Council for onward submission to the Ministry.

The Council accorded approval to the Annual Accounts 2022-23 for onward submission to MSDE.

17.2. A proposal for constitution of a Standing Finance Committee (SFC) for NCVET was presented before the Council. The Standing Finance Committee so constituted will provide guidance and recommendations to the Council on the important matters relating to finance. **The committee would scrutinize the Annual Accounts/Annual Financial Statement of the NCVET and render advise on the unaudited Accounts of the NCVET for submission to CAG for Certification Audit.** The proposed committee members of the Standing Finance Committee for the NCVET are as follows:



S. No	Name	Member
1.	Financial Adviser, MSDE, New Delhi	Chairperson
2.	Chief Controller of Accounts, MSDE	Member
3.	Director, NCVET	Member
4.	Director (A & F) NCVET	Member
5	Deputy Director (Finance) NCVET	Member- Secretary

The Council accorded approval for constitution of Standing Financial Committee to scrutinize and render advise on the Annual Accounts / Annual Financial Statement of the NCVET and approve the unaudited Accounts of the NCVET.

17.3. Relocating NCVET from Karol Bagh, hired office complex to its own building at Kaushal Bhawan, Chanakyapuri:

The Council was apprised that as per the decision of the MSDE(GOI), the NCVET office has been relocated from Karol Bagh to its permanent premises at Kaushal Bhawan, Chanakyapuri, New Moti Bagh on 1st June 2023 and the official address have changed accordingly and is given below:

**National Council for vocational education & Training (NCVET)
Ministry of skill development and entrepreneurship, Government of India
4th floor, Kaushal Bhawan
Africa Avenue, Diplomatic Enclave,
Chanakyapuri, New Delhi-110023**

The council took note of the same with satisfaction and ratified the proposal.

17.4. Grant of minor relaxation (4 days) in age limit during the Selection of Consultant Grade-I.

17.4.1. The council was apprised that as per the extant Policy for engagement of consultants, the maximum age limit for engagement of Consultant Grade-I is 45 years. The Screening Committee while scrutinizing the applications received against the advertisement no. 11001/11/2022-NCVET dated 21st February 2023 found one of the applicants as “overage by 04 days”.

17.4.2. In the instant case, the consultant on the date of submission of the application was within the prescribed age limit. Furthermore, she had applied for Consultant grade II

and was waitlisted. Subsequently, when she applied for the post of Consultant Grade-I, looking at her vast experience in the various fields of skill eco- system as also her work experience in NSDC earlier, she was granted 4 days waiver to appear in the interview and was selected by the committee.

The Council ratified the above proposal.

17.5. Engagement of Consultant Grade-II in place of Sr. Consultant

17.5.1. The Council was apprised that NCVET had published an advertisement No. 11003/01/2023-NCVET/ dated 21st February 2023 for one post of Senior Consultant in NCVET. Out of the 09 candidates applied no one could qualify for the post of Senior Consultant.

17.5.2. However, with the consent of the applicant the Selection Committee recommended to offer one of the applicants the position of Consultant Grade-II considering his profile (IITB, IIML) and rich work experience. The applicant has joined as Consultant Grade-II (lower position than the advertised position) instead of Senior Consultant against the post of Senior Consultant.

The Council has considered the same and ratified the selection of Consultant Grade-II in place of Sr. Consultant.

17.6. Engagement of SO/US level officers in place of US/DS and above level officers.

17.6.1. The Council was apprised that in the 6th Council meeting held on 13th July 2023 approval was accorded to engage one additional consultant (retired Government Officials) at the US/ DS and above level.

17.6.2. Accordingly, NCVET had invited applications from retired Govt. servants vide Advt. No.11001/24/2022/NCVET/1265 dated 27.10.2022. Meanwhile one retired Govt. Officer already working as Consultant (Admin) attained the age of 65 years. As his contract could not be extended due to govt. guidelines. Hence, two (02) (retired Government Officials) consultants who had retired at the level of Director (PB-13) were engaged. Later, one of the Consultant of the level of Director resigned from the NCVET and the waitlisted candidate did not respond even after he was given the offer to join.

17.6.3. Thus, to fill up that one vacancy considering the present functional requirement of NCVET advertisement has been published on NCVET website on 3rd July 2023 for engaging one Consultant amongst the retired officer of level of US/SO level in place of US/DS Level officers.

The council ratified the approval accorded for engaging one consultant (retired Government Officials) at the level of US/SO in place of level of US/DS by the Council.



17.7. Empanelment of Legal Counsel with NCVET.

- 17.7.1. The **Council** was apprised that an advertisement was published for empanelment of Legal Counsels with NCVET to represent NCVET and its Officers/Officials before different Courts/Judicial bodies, rendering legal advice on administrative and technical matters, drafting of legal documents, vetting of petitions, appeals, replies etc., on without retainership fee basis.
- 17.7.2. After detailed scrutiny of 107 applications received, 11 applicants were found suitable and eligible as per the criteria mentioned in the advertisement and were offered empanelment as per the terms & conditions contained in the advertisement.
- 17.7.3. Empanelment letter has been issued on receipt of acceptance from all the 11 eligible Legal Counsels and the cases will be allotted by NCVET.
- 17.7.4. The Council ratified the Empanelment of Legal Counsel with NCVET at prescribed rate by Ministry of Law and Justice.

18. Agenda item C0918: Any other agenda with the permission of the Chair

18.1. Nomination of State Govts and Industry Associations as NSQC Members for a period of one year i.e. Aug 2023 -24

- 18.1.1. The NSQC anchored in NCVET is the apex body for implementation of NSQF and there are 19 members constituting representatives from the select Central Ministries, the regulatory bodies of education and skilling, UGC, AICTE, DGT, CBSE, select SSDMs and Industry Associations (by rotation for a period of one year).
- 18.1.2. Accordingly, keeping in view the past nominations, three (3) States/UTs i.e Maharashtra, Uttarakhand and Sikkim, two (2) Industry Associations, i.e FICCI, PHD Chamber of Commerce and Industry were proposed as the members of NSQC for a period from August 2023 -August 24). The status of the previous year member and proposed member is given below.

Existing State & Industry Association Members (Period July 2022-July 2023)		New Member States & Industry Association Members (Period Aug 2023- Aug 2024)	
States	Industry Associations	States	Industry Associations
Utter Pradesh	ASSOCHAM	Maharashtra,	PHD Chamber of Commerce

Goa	Laghu Udyog Bharti Ltd	Uttarakhand	FICCI
J&K		Sikkim	

The Council approved the proposal. The Council also suggested that apart from the two large industry associations nominated, one smaller body working in the MSME industry/sector may also be considered as invited member for the NSQC meetings. It was decided that MSDE may suggest 2-3 names of the industry association dealing with MSMEs and one of these could be invited for the NSQC meetings every month.

19. Agenda item C0919: Hiring of additional Multi-tasking staff (MTS) for smooth functioning of the NCVET.

19.1. The Chairperson in the concluding remark mentioned that considering the filling up of almost all vacant positions in the NCVET office, Kaushal Bhavan, it has become operationally difficult to function with the present number of 08 (Eight) Multi-tasking staff (MTS), especially assisting the admin to handle a large number of simultaneous meetings and stakeholder consultations in physical mode. At any given point of time 6-8 meetings are being conducted both in physical and virtual meeting in the NCVET and also there are number of large number of visitors who pay official visit to NCVET, who have to be escorted to the appropriate authority/official, cabins, meeting rooms by the MTS. In addition to these routine tasks, MTS are involved in various other activities viz.. banking transaction, collection and dispatch of dak, printing, visits to ministries and other government offices, assisting the officials in their day to day work, etc. Most of the divisions have also been requesting for MTS support, especially when some MTS is on dak duty or on leave.

19.2. He advised the administration to analyse the requirement of number of MTS required for smooth and efficient running of administration and initiate the process of hiring of one MTS.

The Council members consented to the proposal mooted by the Chairperson and approved the above proposal.

20. Agenda item C0920: Proposal to reduce the bond period of hired consultants from existing two months to one month in case of YP/Consultant Grade-I/Consultant Grade-II and Senior Consultant.

20.1.1. The Secretary to the Council briefed that in the 7th Council meeting held on 12th December 2022, the council was informed about the signing of a service bond for a year with the individuals at the initial engagement as YPs/Consultants. Further, The secretary to the Council apprised the Council that as per the current policy in vogue, Young Professionals/ Consultant Grade-I/II and Sr. Consultants are required to enter into service bond to serve NCVET for a minimum period of one year. In the event of his/her voluntarily resigning from the services from NCVET before the prescribed period of one year, the individual



has to pay a liquidated damages equivalent to 02 months remuneration/fee of the individual Contract.

- 20.1.2. The Secretary to the Council further briefed that a request had been received from a Consultants Grade-II, who left NCVET before the prescribed period and had paid a liquidated damages equivalent to 02 months remuneration/fee of the individual Contract, to waive off the amount.
- 20.1.3. The matter was accordingly placed before the Council for consideration. It was proposed that the existing two months' salary liquidated damages be reduced to one month of salary liquidated damages in the individual Contract of the NCVET YP/Consultant Grade-I/Consultant Grade-II and Senior Consultant.

The Council was of the opinion that status-quo be maintained on the subject till the end of this financial year, after which the decision will be reviewed.

The Meeting ended with a Vote of Thanks to the Chair.



Annexure I

Name of Member	Designation	Remarks
1. Dr. Nirmaljeet Singh Kalsi	Chairperson, NCVET	Attended Physically
2. Dr. Vinita Aggarwal	Executive Member, NCVET	Attended Physically
3. Dr. Neena Pahuja	Executive Member, NCVET	Attended Physically
4. Shri. Nilambuj Sharan	Senior EA, MSDE, & Nominated Member, NCVET	Attended Physically
5. Col Santosh Kumar	Director, NCVET & Secretary to the Council	(in attendance)
6. Lt. Col Gunjan Chowdhary	Director, NCVET	(in attendance)
7. Dr. Suhas Deshmukh	Director, NCVET	(in attendance)
8. Sh Purnendu Kant	Director, NCVET	(in attendance)



Status of progress on Various NCVET Guidelines

Sl. No.	Name of Guideline	Draft Guidelines Status	Stakeholder Consultation/ Comments from MSDE/ Ministry	NSQC/ NCVET Council approval (as per applicability)	Public Consultation	Notification of Guidelines/ Approval from NSQC/ NCVET approval	Concern Officials/ Consultant	Remarks
1.	Policy & Guidelines: NSQF, Level Descriptors, Standardization, updation	Done	Done	Done	Done	Notified on 6th June 2023	Sarika	Notified
2.	Guidelines: Adoption of Qualifications, NOSs, MCs	Done	Done	Done	Done	Notified on 22/02/2023	Shourya	Notified
3.	Guidelines: Blended Learning	Done	Done	Done	Done	Notified on 13 July 2022	Amit/ Amresh	Notified
4.	Guidelines On Grievance Redressal Mechanism	Done	Stakeholder consultation Done	-----	-----	Notified on Feb 2022	Harish Chander	Notified
5.	Guidelines: Multi Skilling & Cross Sectoral Skilling : Guidelines, Qualification approval assessment, adoption and other matters	Done	Done	Done	Done	Notified on 18/02/2022	Ratna/ Ojasvi	Notified
6.	Guidelines: NSQF alignment of NOS and MC	Done	Done	Done	Done	Notified on 03/03/2023, 8 th Council meeting accorded approval for notification	Shourya	Notified



7.	Guidelines: Diploma Qualifications	Done/8th Council meeting 20 March	Done	Done/ UGC AICTE	Yes and	Done	15th May 2023	Shourya/ Balaji/Srishti	Notified
8.	Guidelines: NCVET logo and certificates	Done	Done	Done		Done	Completed and approved	Sarika/ Sheetal	Notified
9.	Guidelines: Recognition of Prior Learning,	Done	Done	Done		Done	Done	Abhinav/ Amit/ Amresh	Notified
10.	Guidelines: Skill University-recognition and others	Done	Stakeholder consultation Done	Done		NA		Sarika	New Committee has been formulated based on which the guidelines will be worked upon afresh.
11.	Guidelines: NSQF alignment of OEM Qualifications	Done	Done	Done		Done/23 June 2023		Shourya/ Srishti	
12.	Guidelines: Training of Trainer (TOT)	Done	Stakeholder consultation Done	N/A		Done (03-07-23 to 24-07-23)		Shourya/ Nidhi/ Srishti/ Vandana	
13.	Guidelines: Training of Assessor	Done	Stakeholder consultation Done	Shared with MSDE – comments awaited		Till 1 st August 2023		Amit/ Abhinav/ Pragya/ Ojasvi	
14.	Guidelines: AI in VET and AI related Matters	Done	Stakeholder consultation Done			Pending		Hari Prasad/ Parkishit/ Ratna	

15.	Guidelines: Accessibility Parameters for PwDs	done	Stakeholder consultation Done	Shared			Sarika	
16.	Policy & Guidelines: All matters relating to implementation of VET and Skilling in School Education, School Boards including recognition	In-progress 1 st Draft prepared- awaited for approval	Stakeholder consultation Done	Shared with DoSEL			Sarika/ Amir	To be amended in view of the NCrf operationalize
17.	Guidelines: Industry collaboration	Done	Stakeholder consultation Done	To be shared by 4 th August 2023			Amit/ Ratna/ Pragya/ Parikshit	
18.	Guidelines: Digital content development	Done	Stakeholder consultation Done	To be shared			Amresh/ Ratna/ Pragya	
19.	Revision of Guidelines: Assessment Agencies	In-progress 1 st Draft prepared – Awaited for approval					Amit/ Amir/ Ojasvi/ Parikshit	
20.	Policy & Guidelines: Employability Skills, Soft skills and life skills including secretariat	In-Progress					Shourya/ Nidhi/ Parikshit	
21.	Policy & Guidelines: Self-Employment, Micro-Entrepreneurship and Entrepreneurship,	In-Progress					Shourya/ Vandana/ Nidhi/ Sheetal	

22.	Policy & Guidelines: Industry 4.0/ 5.0 in all sectors	In-progress						Hari Prasad	
23.	Policy & Guidelines: National Credit Framework: Operationalization in Higher Education	In-progress						Sarika	
24.	Policy & Guidelines: Matters related to Apprenticeship/ internship/ OJT/ degree apprenticeship in Higher Education	In-progress						Harish Chandra	
25.	Policy & Guidelines: NCVET bye-laws and other related policies	In-progress						Harish Chandra	
26.	Policy & Guidelines: Policy on NCO Coding and its application	In-progress						Shourya/ Ratna	
27.	Policy & Guidelines: Recruitment Rules for NCVET	In-Progress						Harish Chandra	
28.	Guidelines: Communication and Branding	In-progress						Sheetal	
29.	Guidelines: Recognition of Skill Information Provider	In-progress						Amit	
30.	Revision of Guidelines: Awarding Bodies	In-progress						Shourya	
31.	Guidelines: Hackathon, Olympiads & Gifted learners	In-progress						Amit/ Abhinav/ Pragya	
32.	Guidelines: Rating and Grading	In-progress						Amit/ Hari/ Amir/ Amresh	



33.	Comprehensive revision of the Guidelines on Recognition and Regulation of Awarding Body in alignment of NCrf.	In-progress					Shourya	
34.	Comprehensive revision of the Guidelines on Recognition and Regulation of Assessment Agency in alignment of NCrf.	In progress					Amit	



Annexure III

The Constitution of the committee (to review the ES NOS/ NOs and to develop corresponding Guidelines) and the terms of reference set out for the committee





File No. 32001/07/2023/NCVET
National Council for Vocational Education and Training
Ministry of Skill Development and Entrepreneurship
Government of India

New Delhi
Date: 03/07/2023

OFFICE MEMORANDUM

Subject: Constitution of Committee to identify and classify the Employability Skills, Soft-Skills and Life-Skills and competencies required for Job Roles/ Qualifications at various levels and development of Guidelines for integrating & implementing the same as elements/ modules for Micro-Credentials (MC) and National Occupational Standards (NOS).

1. The employability skills of various modules of 30Hrs, 60Hrs, 90Hrs and 120Hrs were developed by the DGT and approved in the 20th NSQC held in Jun 2022 and further in the 8th NCVET Council meeting held on 20th March 2023. Further, all recognized Awarding bodies were mandated to add these ES NOS, as applicable, in all their qualifications, existing as well as those being developed for NSQF alignment and approval.
2. In the course of implementation some recognized Awarding Bodies have raised the issue that the existing ES NOS do not provide adequate flexibility for catering to the requirements of different job roles and are hardcoded to some extent. Awarding bodies are left to select one of the 4 existing NOS for inclusion in their qualification, which in number of cases, may not be adequate/ aligned to the actual requirements of the job role of the sector/ industry/ employer. Therefore, it is felt necessary to review the existing ES NOS so as to provide required flexibility to the ABs in populating the Employability NOS for the qualification.
3. It has also been pointed out that the existing guideline does not provide clarity as to whether or not a learner has to undertake the same training on employability skills in different job roles at various NSQF levels. This is inadvertently resulting in a learner repeating the same training in different job roles, thereby causing financial loss to the exchequer.
4. Accordingly, NCVET has constituted a Sub-Committee to review all the four modules of ES NOS and to **develop Guidelines and suggest the components to be included as Employability Skills, Soft-Skills and Life-Skills; such that the modules developed may be used as plug and play model in the form of elements/ modules while creating either standalone Micro-Credentials (MC)/ National Occupational Standards (NOS) or for enabling flexibility in their**

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structure for incorporating them in the National Skill Qualification Framework (NSQF) aligned and approved Qualifications.

5. The following shall be the composition of the Sub-Committee:

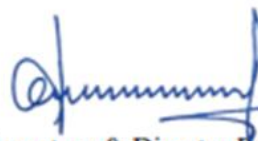
Serial Number	Name & Organization	
i.	Dr. Vinita Aggarwal, Executive Member, NCVET	Chairperson #
ii.	Representative of the Ministry of Skill Development and Entrepreneurship not below the level of Director	Member
iii.	Representative of the University Grants Commission (UGC) not below the level of Joint Secretary	Member
iv.	Representative of the All-India Council for Technical Education (AICTE) not below the level of Director	Member
v.	Representative of National Council of Educational Research and Training (NCERT) not below the level of Joint Director	Member
vi.	Representative of DGT not below the level of DDG	Member
vii.	Director R SETI	Member
viii.	Ms. Deepti Saxena, Vice-President, NSDC	Member
ix.	Representative of the Wadhvani Foundation	Member
x.	CEO IT-ITeS/ NASSCOM SSC	Member
xi.	CEO Management & Entrepreneurship and Professional Skills Council (MEPSC)	Member
xii.	CEO Media & Entertainment Sector Skill Council	Member
xiii.	CEO Retailers Association's Skill Council of India	Member
xiv.	CEO QUEST ALLIANCE	Member
xv.	CEO MSAG Skills India Pvt. Ltd.	Member
xvi.	Col Santosh Kumar, Director, NCVET	Member Secretary
xvii.	Representative of United Nations International Children's Emergency Fund (UNICEF)	Expert Advise

The Chairperson may further nominate two additional Subject Matter Experts for providing assistance.

6. **Terms of Reference:** The Terms of Reference for the Committee shall be as under: -
- a. Identify and classify various types of **Employability Skills, Soft-Skills, Life-Skills** and competencies required to be integrated and provided along with Vocational Education, Training and Skilling for Job Roles/ Qualifications at various levels for Long Term Trainings (LTTs), Short Term Trainings (STTs), as also Vocational Education, Training and Skilling in schools, technical and higher education. The indicative list is enclosed as **Annexure**.
 - b. While identifying the employability skills, soft-skills and life-skills and competencies the factors described under the National Skill Qualification Framework (NSQF) and level descriptors at various levels including aptitude, mind-set, employment readiness, 21st century skills, entrepreneurship, broad learning outcomes etc may be kept in mind.
 - c. Develop guidelines for **integrating & implementing such Employability Skills, Soft-Skills, Life-Skills and competencies as elements/ modules for Micro-Credentials (MCs) and National Occupational Standards (NOS)** to meet the national & international standards. The guidelines, interalia, shall:
 - i. List all skills and competencies, including higher order skills, aligned to various NSQF levels to be provided through various elements/ modules.
 - ii. Categorize these modules as core/mandatory modules and elective/ optional elements/ modules to develop Micro-Credentials (MC) and National Occupational Standards (NOS) which may be included as per the requirement of a particular job role/ qualification.
 - iii. Specify teaching and learning methodology, Training of Trainers methodology and the assessment criteria to be followed for each of these elements/ modules to be used in Micro-Credentials (MC) and National Occupational Standards (NOS).
 - iv. Develop outline of each element/ module for Micro-Credentials (MC) and National Occupational Standards (NOS) in prescribed format with the expected learning outcomes and performance criteria for every learning outcome; the detailed training and learning strategy, and process.
 - d. The Sub-Committee will constitute expert groups for development of the elements/ modules to be used in Micro-Credentials (MC) and National Occupational Standards (NOS), consisting of the following, and shall oversee such development:
 - i. Model curriculum, student's guide; basic learning resources;
 - ii. Basic e-content based on the model curriculum;
 - iii. Strategy and guidelines for training, and assessment;
 - iv. Trainer's qualifications/ eligibility/ experience; Training Manual, basic assignments, tutorials; ToT Qualification;



- v. Assessor's qualifications/ eligibility/ experience; Assessment Manual, practical assessments methodology; ToA Qualification;
 - e. The elements/ modules, Micro-Credentials (MC) and National Occupational Standards (NOS) on **Employability Skills/ Soft-Skills/ Life-Skills (ES/SS/LS)** will be developed at various NSQF level as per the following blocks:
 - i. Basic ES/SS/LS - NCrF/NSQF Level 1, 2, 2.5 and 3
 - ii. Intermediate ES/SS/LS - NCrF/NSQF Level 3, 3.5 and 4
 - iii. Advance ES/SS/LS - NCrF/NHEQF Level 4, 4.5, 5, 5.5
 - iv. Higher Order ES/SS/LS - NCrF/NHEQF LEVEL 5.5, 6, 6.5 and 7
 - f. The Sub-Committee may hold wider consultations with all stakeholders in the skilling and education ecosystems as well as industry/ employers.
 - g. **Timelines:** The Sub-Committee shall submit its report in 3 phases on identification and classification (14th July 2023), develop guidelines (14th August, 2023), and suggest an outline of each module for development of content (September 15th 2023). The final report shall be submitted by September 30th, 2023.
7. The Sub-Committee may co-opt any additional members and invite experts to provide inputs as per the requirements of the Terms of Reference. The secretarial support to the Sub-Committee will be provided by Ms. Nidhi Trehan, Consultant Grade-I, NCVET and Mr Parkishit Yadav, Young Professional, NCVET.
8. This issues with the approval of the Competent Authority.



Member Secretary & Director Policy
National Council for Vocational
Education and Training (NCVET)



Annexure IV

A. List of NCVET recognised Awarding Bodies (Standard) - current Status

S.No.	Name of Awarding Body (Standard)	Status
1	Beauty and Wellness Sector Skill Council	Agreement Signed
2	Electronics Sector Skill Council	Agreement Signed
3	Green Jobs Sector Skill Council	Agreement Signed
4	Handicraft and Carpet Sector Skill Council	Agreement Signed
5	Automotive Sector Skill Council	Agreement Signed
6	Food Processing Sector Skill Council	Agreement Signed
7	Rubber, Chemical & Petrochemical Skill Development Council	Agreement Signed
8	Sports Sector Skill Council	Agreement Signed
9	Management Sector Skill Council	Agreement Signed
10	Apparel Sector Skill Council	Agreement Signed
11	Capital Goods Sector Skill Council	Agreement Signed
12	Media Sector Skill Council	Agreement Signed
13	Power Sector Skill Council	Agreement Signed
14	Textile Sector Skill Council	Agreement Signed
15	Agriculture Sector Skill Council	Agreement Signed
16	Hydrocarbon Sector Skill Council	Agreement Signed
17	Healthcare Sector Skill Council	Agreement Signed
18	Paint and Coating Sector Skill Council	Agreement Signed
19	Construction Sector Skill Council	Agreement Signed
20	Instrumentation Sector Skill Council	Agreement Signed
21	Telecom Sector Skill Council	Agreement Signed
22	Tourism Sector Skill Council	Agreement Signed
23	Plumbing Sector Skill Council	Agreement Signed
24	Furniture and Fitting Sector Skill Council	Agreement Signed
25	Domestic Workers Sector Skill Council	Agreement Signed
26	National Association of Software and Service Companies (NASSCOM)	Agreement Signed
27	Logistics Sector Skill Council	Agreement Signed
28	Aviation Sector Skill Council	Agreement Signed
29	Gems and Jewellery Sector Skill Council	Agreement Signed
30	Skill Council for Person with Disability	Agreement Signed
31	Infra structure Equipment Sector Skill Council	Agreement Signed
32	Indian Iron and Steel Sector Skill Council	Agreement Signed
33	Mining Sector Skill Council	Agreement Signed

34	Banking, financial services and insurance (BFSI) SSC	Agreement Signed
35	Life Sciences Sector Skill Development Council (LSSSDC)	Agreement Signed
36	Leather Sector Skill Council	Agreement Signed
37	Retailers Association's Skill Council of India (RASCI)	Agreement Signed
38	Centurion University, Odisha	Agreement Signed
39	Medhavi Skill University, Sikkim	Agreement Signed
40	Safety Skill Dev Foundation, Gujarat	Agreement Signed
41	Maa Saraswati Educatiounal Trust, Delhi	Application Withdrawn
42	Thesia Skill Development of India Foundation, New Delhi/ National Skill Development Trust	Application Withdrawn
43	Council of Skill Innovation and Certification, UP	Application Withdrawn
44	BECIL	Application Withdrawn
45	Shree Ram Vocational and Cultural Society, Delhi	Application Withdrawn
46	Indira Gandhi Computer Shaksharta Mission	Not found eligible
47	Smart Skill Bits & Bytes Pvt. Ltd.	Not found eligible
48	Smart & Robust Skill Foundation, Chattisgarh	Not found eligible
49	Export Promotion Council for Handicrafts	Not found eligible
50	International Inst of Hotel Management, Delhi	Not found eligible
51	G&G Foundation, Haryana	Not found eligible
52	SDI Bhubaneshwar	Not found eligible
53	Andhra Pradesh Productivity Council (APPC), Hyderabad	Not found eligible
54	Assam State Development Mission	Not found eligible
55	Express Awarding Foundation	Not found eligible
56	Karnimata chikitsa shikhsha Evam samaj kalyan samiti	In process
57	Microsoft	in process

B. List of NCVET recognised Awarding Bodies (Dual)- current Status

S.No.	Name of Awarding Body (Dual)	Status
1.	Central Institute of Petrochemical Engineering, Chennai	Agreement signed
2.	Additioanl Skill Acquisition Programme, Kerala (ASAP)	Agreement signed

3.	National Institute of Electronics and Information Technology, Delhi	Agreement signed
4.	National Film Development Corporation, Mumbai (NFDC)	Agreement signed
5.	Karnatka Skill Development Cooperation	Agreement signed
6.	Indian Air Force	Agreement signed
7.	Indian Navy	Agreement signed
8.	Armoured	Agreement signed
9.	Corps of Military Police	Agreement signed
10.	Artillery	Agreement signed
11.	Army Medical Corps	Agreement signed
12.	Remount Veterinary Corps	Agreement signed
13.	Army Air Defence	Agreement signed
14.	Electrical & Mechanical Engineering	Agreement signed
15.	Army Aviation	Agreement signed
16.	Corps of Signals	Agreement signed
17.	Corps of Engineers	Agreement signed
18.	Mechanised Infantry	Agreement signed
19.	Infantry	Agreement signed
20.	Army Ordinance Corps	Agreement signed
21.	Army Service Corps	Agreement signed
22.	Intelligence Corps	Agreement signed
23.	Army Physical Training Corps (APTC)	Agreement signed
24.	Army Education Corps	Agreement signed
25.	SCTEVT, Odisha	Agreement signed
26.	Indira Gandhi National Open University (IGNOU)	Agreement signed
27.	Jan Shikshan Sansthan (JSS)	Agreement signed
28.	National Academy of RUDSETI, Karnataka	Agreement signed



29.	Broadcast Engineering Consultants India Limited (BECIL)	Agreement signed
30.	Sri Vishwakarma Skill University, Haryana (SVSU)	Agreement signed
31.	West Bengal State Council of Tech and Vocational Education & Skill Development	Agreement signed
32.	Haryana State Electronics Dev Corp.	Agreement signed
33.	iACE	Agreement signed
34.	CBSE	Agreement signed
35.	Maharaja Ranjit Singh Punjab Technical University (MRSPTU)	Agreement signed
36.	Maharishi Sandipani Rashtriya Ved Vidya Pratishthan	Agreement signed
37.	The National Institute of Open Schooling (NIOS)	LoI Issued
38.	National Institute of Wind Energy Ministry of New & Renewable Energy, Government of India	LoI Issued
39.	Centre for Development of Advanced Company (CDAC)	LoI Issued
40.	UP Skill Development Mission	LoI Issued
41.	Chhatisgarh Swami Vivekanand Tech University	LoI Issued
42.	Nettur Tech Training Foundation, Karnataka	LoI Issued
43.	IIT Guwahati	LoI Issued
44.	Mewar University	LoI Issued
45.	Gujarat Council of Vocational Training	LoI Issued
46.	Govt. of Maharashtra Skill, Employment, Entrepreneurship and Innovation Department	LoI Issued
47.	The Institute of Cost Accountants of India	LoI Issued
48.	Sri Aurobindo Ashram – Delhi Branch Trust Society	Subcommittee Conducted, Compliance awaited
49.	Ganpat University	Subcommittee Conducted, Compliance awaited

50.	Rajasthan RCVET	Application Withdrawn
51.	Radha Govind University, Jharkhand	Application Withdrawn
52.	Sikkim Professional University	Application Withdrawn
53.	Usha Martin University	Application Withdrawn
54.	Mangalayatom University	Application Withdrawn
55.	West Bengal State Council for Vocational Training (WBSCVT)	Application Withdrawn
56.	Bihar SCVT	Application Withdrawn
57.	Mahatma Gandhi University, North-East	Application Withdrawn
58.	Karnimata Chikitsa Shiksha Evam Samaj Kalyan Samiti	Application Withdrawn
59.	NSDC International	Application Withdrawn
60.	Global Skill Park, MP	Not found eligible
61.	NSDC	Not found eligible
62.	Engg Staff College of India (ESCI),Hyderabad	Not found eligible
63.	Construction Industry Development Council (CIDC), Delhi	Not found eligible
64.	Rajiv Gandhi Computer Sakshatra Mission, Rajasthan	Not found eligible
65.	Keerti Knowledge and Skills Limited	Not found eligible
66.	North East Frontier Tech University	Not found eligible
67.	AISECT Skill Dev Organization,MP	Not found eligible
68.	JITM Skills Pvt Ltd, Delhi	Not found eligible
69.	Labour Employment and Environment Development Council, Gujarat	Not found eligible
70.	The National Institute of Rural Development and Panchayati Raj (NIRDPR)	Not found eligible
71.	Techshore Inspection Services	Not found eligible
72.	The Institute of Engineers	In process
73.	Tamil Nadu Skill Development Corporation	In process
74.	BSA Institute of Skill Development	In process
75.	Skill Development Department, Govt. of Sikkim	In process

76.	IT Development Agency (ITDA), Govt. of Uttarakhand	In process
77.	Indian Jute Industries Reserch Association	In process
78.	The National Institute for Entrepreneurship and Small Business Development	In process
79.	West Bengal State Council for Vocational Training (WBSCVT)	In process
80.	Lamrin Tech Skills University Punjab	In process
81.	IBM	In process
82.	Centre for Research and Industrial Staff Performance Bhopal	In process



Annexure V

List of NCVET recognised Assessment Agencies (current Status)

S. No.	Name of Assessment Agency	Status
1.	Skill Mantra	Agreement Signed
2.	Trendsetter	Agreement Signed
3.	MSAGSI	Agreement Signed
4.	Navriti technologies	Agreement Signed
5.	IRIS Corp	Agreement Signed
6.	SP Institute	Agreement Signed
7.	SHL India	Agreement Signed
8.	Federation of Indian Women Enterprises	Agreement Signed
9.	TAG assessor	Agreement Signed
10.	A2PL	Agreement Signed
11.	Radiant	Agreement Signed
12.	Brisk Mind Pvt Ltd.	Agreement Signed
13.	Eduvantage	Agreement Signed
14.	I Assess	Agreement Signed
15.	Indore Skill Assessment	Agreement Signed
16.	Knowledge Partner	Agreement Signed
17.	Rational Multi Skill	Agreement Signed
18.	Prima Competencies	Agreement Signed
19.	Mercr-Mettl	Agreement Signed
20.	Diversified Business	Agreement Signed
21.	Ginger Webs	Agreement Signed
22.	Proximo	Agreement Signed



23.	Palmary Projects & Services Pvt Ltd	Agreement Signed
24.	CEE Vision Technologies Pvt Ltd	Agreement Signed
25.	Vedokt	Agreement Signed
26.	IVintage	Agreement Signed
27.	Independent Qualitative Assessors Glide Pvt Ltd	Agreement Signed
28.	Cleveratti	Agreement Signed
29.	Demorgia	Agreement Signed
30.	Sai Graphics	Agreement Signed
31.	E&E Skill Pvt. Ltd./ Invigilate Technologies Pvt. Ltd.	Agreement Signed
32.	Methods Apparel	Agreement Signed
33.	PVR Skill	Agreement Signed
34.	Hemsen Exim	Agreement Signed
35.	MASCOT	Agreement Signed
36.	Amrit Skill Dev Pvt Ltd	Agreement Signed
37.	India Skill	Agreement Signed
38.	Integrated learning Solutions/Wheebox	Agreement Signed
39.	Sai Skill	Agreement Signed
40.	InTouch	Agreement Signed
41.	Ajoooni	Agreement Signed
42.	elitmus	Agreement Signed
43.	Shiksha Bharti	Agreement Signed
44.	Vistaskills	Agreement Signed
45.	NSDOS	Agreement Signed
46.	Yuva Skills Foundation	Agreement Signed
47.	ACE Assessment	Agreement Signed

48.	Swargiya Shrimati Durga Devi Charitable Trust	Agreement Signed
49.	Udhyog Vikas Sansthan	Agreement Signed
50.	Khwaspuria Advisory Pvt Ltd	Agreement Signed
51.	Agam Skills Pvt. Ltd.	Agreement Signed
52.	Krenoz Global Services	Agreement Signed
53.	Reliable projects services Pvt. Ltd.	Agreement Signed
54.	AssessHub/ Five Elements Business Solutions Pvt Ltd	LOI Issued
55.	TCS	LOI Issued
56.	Pearson	LOI Issued
57.	Live Core	Sub Committee Meeting Conducted, compliances awaited
58.	Testkit/ Kitbag Tech Private Limited	Sub Committee Meeting Conducted, compliances awaited
59.	FORMAC Skill Dev Center	Sub Committee Meeting Conducted, compliances awaited
60.	Odisha Institute for Social Development (OISD)	Sub Committee Meeting Conducted, compliances awaited
61.	LEAD Assessment service private limited	Sub Committee Meeting Conducted, compliances awaited
62.	IKANN Skills & Consultants Pvt Ltd	Sub Committee Meeting Conducted, compliances awaited
63.	Stallion Veritas Certification Pvt Ltd	Sub Committee Meeting Conducted, compliances awaited
64.	Padmanav Vastushilp Pvt Ltd.	Not found eligible
65.	Futureshape	Not found eligible
66.	Sima skills Pvt. Ltd.	Not found eligible



67.	NSDC	Not found eligible
68.	Fashion Future	Not found eligible
69.	Global Infotech	Not found eligible
70.	Sun Gateway	Not found eligible
71.	S3 Assessors	Not found eligible
72.	Shaurya 4S Sewa Samiti	Not found eligible
73.	Human Development and research foundation	Not found eligible
74.	People Point	Not found eligible
75.	AKG Skills Pvt Ltd	Not found eligible
76.	Apparel Export Promotion Council	Not found eligible
77.	Future Wings Edu skill	Not found eligible
78.	Briddhi Innovation	Not found eligible
79.	Glocal Skill	Not found eligible
80.	MRSD Info tech Services	Not found eligible
81.	Excel Group	Not found eligible
82.	Future Global Foundation	Not found eligible
83.	Karpaga Assessment App Matrix (KAAM) Services Pvt Ltd/ HireMee	Not found eligible
84.	Indian Society for Training and Development	Not found eligible
85.	Lead Assessment	Not found eligible
86.	Shri Guru Hargovind Society	Not found eligible
87.	Cyber Dyne Private Limited	Not found eligible
88.	Talent Bridge	Not found eligible
89.	National Skills & Environment Protection Foundation	Not found eligible
90.	Shameena Begum Edu Dev Society	Not found eligible
91.	Greenarrows	Not found eligible

92.	Algol	Not found eligible
93.	NYSA Communications pvt ltd	Not found eligible
94.	Tebro Hindustan	Not found eligible
95.	Satilala Charitable	Not found eligible
96.	SRPM Aspire	Not found eligible
97.	Virtual SAAS pvt ltd	Not found eligible
98.	Society for vocational Studies	Not found eligible
99.	Bluestone solutions	Not found eligible
100.	Pratham Skill Mantra	Not found eligible
101.	Intent Management	Not found eligible
102.	Krish Network	Not found eligible
103.	Pratibha Education	Not found eligible
104.	Hritvik Aggarwal Foundation	Not found eligible
105.	CMS	Not found eligible
106.	Global SME	Not found eligible
107.	Career Point Kota	Not found eligible
108.	Gravess Infotech	Not found eligible
109.	Digital Skills Indo Corp	Not found eligible
110.	Growwell Fincon Services	Not found eligible
111.	Samriddhi	Not found eligible
112.	Mahamaya Shiksha	Not found eligible
113.	Sree Gayatri Natural Resources	Not found eligible
114.	Hireme / KAAM Services Pvt. Ltd	Not found eligible
115.	Sant Ravidass Educational Society	Not found eligible
116.	Eminence Solutions	Not found eligible
117.	FUSEC Consulting Pvt Ltd	Not found eligible

118.	SIMS	Not found eligible
119.	SEG	Not found eligible
120.	Rangan Trust	Not found eligible
121.	A to Z foundation	Not found eligible
122.	Garment Export Mfg Association (GEMA)	Not found eligible
123.	Intellitix	Not found eligible
124.	Samta Shiksha Vikas Sansthan	Not found eligible
125.	Star Project	Not found eligible
126.	Virtual Education Trust	Not found eligible
127.	Aspire Assess Skills	Not found eligible
128.	GHRP Skill India Pvt Ltd	Not found eligible
129.	Oceans Assessors	Not found eligible
130.	Eduquity	Not found eligible
131.	Centre For Entrepreneurship Development Madhya Pradesh	Not found eligible
132.	Test Key	Not found eligible
133.	Edus Skills Management Services	Application Withdrawn
134.	Gupteshwar Jan Kalyan	Application Withdrawn
135.	Flawless Beauty	Application Withdrawn
136.	Sambhav Foundation	Application Withdrawn
137.	Qazi Skills	Application Withdrawn
138.	Basil India	Application Withdrawn
139.	C&K Management	Application Withdrawn
140.	New Saraswati	Application Withdrawn
141.	HR Interventions	Application Withdrawn
142.	Global Assessment	Application Withdrawn
143.	Miramis	Application Withdrawn

144.	Ms Certification	Application Withdrawn
145.	Eduworld	Application Withdrawn
146.	Explore D flair	Application Withdrawn
147.	Rajiv Gandhi Educational Foundation	Application Withdrawn
148.	SSD, MP	Application Withdrawn
149.	Base Research	Application Withdrawn
150.	Career Soft infotech	Application Withdrawn
151.	Future Developers & Contractors	Application Withdrawn
152.	PSG College of Technology	Application Withdrawn
153.	Naya Savera	Application Withdrawn
154.	Sparsh Education Trust	Application Withdrawn
155.	Magic Abacus	Application Withdrawn
156.	Cooperation & Assistance for Relief & Development (CARD), Bhopal	Application Withdrawn
157.	Premia Consultancy	Application Withdrawn
158.	Alfaa Tech Pvt Ltd	Application Withdrawn
159.	Udichi	Application Withdrawn
160.	Lala Fateh Chand Edu Society	Application Withdrawn
161.	Arthav Information Technologies Private Limited	Application Withdrawn
162.	Smart Skill Trust	Application Withdrawn
163.	VSAA Knowledge Academy Pvt. Ltd.	Application Withdrawn
164.	Unique Educational Society	Application Withdrawn
165.	Sree Gayatri Natural Resources Pvt. Ltd.	Application Withdrawn
166.	Unique Education Welfare Society	Application Withdrawn
167.	VSAA Knowledge Academy Pvt. Ltd.	Application Withdrawn
168.	Sparsh Education Trust	Application Withdrawn

169.	ACE Foundation	Application Withdrawn
170.	Inspire Youth Developemnt	Application Withdrawn
171.	The Institute of Civil Engineers Society	Application Withdrawn
172.	CII	Application Withdrawn
173.	The Indian Institute of Welding	Application Withdrawn
174.	Gauge Squad Pvt Limited	Application Withdrawn
175.	Bhavishya uday shiksha Evam Baal chetna samiti	Application Withdrawn
176.	S3 Assessors	In process
177.	Shobha Multi Speciality Services	In process
178.	Skill Tributaries	In process
179.	International Social Worker Association	In process
180.	Aman Skill Programming Society	In process
181.	MS Certification Services Pvt. Ltd.	In process
182.	Satyamayba Jayate Charitable Trust	In process
183.	Gupteshwar jankalyan Mahila Avam Ball vikas siksha samiti	In process
184.	Royal Education Research society	In process
185.	Mosiac Multi Ventures Pvt. Ltd.	In process
186.	Sambhav Educational & social welfare Society	In process
187.	Merindyne Skills India Pvt. Ltd.	In process
188.	Asian intitute of English Language Pvt. Ltd.	In process
189.	Hindgrow Professionals India Pvt. Ltd.	In process
190.	Sai Social Micro Finance Foundations	In process
191.	KAAM (Hire Mee)	In process
192.	One Crew Solutions Pvt. Ltd.	In process

193.	Lead Assessment Services Pvt. Ltd.	In process
194.	Team_Shaurya_4S	In process
195.	Netcom Impo Expo Pvt. Ltd.	In process
196.	Iamneo	In process
197.	Career Forum Society	In process



Annexure VI

Standard Operating Procedures (SOPs) for assigning unique recognition codes to NCVET recognized Awarding Bodies (ABs) and Assessment Agencies (AAs)

Introduction:

1. The National Council for Vocational Education and Training (NCVET) was notified by the Ministry of Skill Development and Entrepreneurship (MSDE) on 5th December 2018. One of the major functions of NCVET includes “Recognition & Regulation of Awarding Bodies (ABs) and Assessment Agencies (AAs)”. The Guidelines for Recognition and Regulation of Assessment Agencies and Awarding Bodies were brought out by NCVET on 27th October 2020. All the applications received for seeking NCVET recognition as an Assessment Agency have been examined as per the norms and procedures prescribed under these Guidelines. So far, NCVET has granted formal recognition to 48 AAs and 68 ABs through signing of Agreements with the recognized entities.
2. With a view to ensure standardization in the skill ecosystem, a need has been felt to assign a unique recognition code to each entity recognized by NCVET.

Need for unique recognition codes:

3. Unique recognition code will facilitate ease of identification, better accountability, and traceability of AAs and ABs.
4. The recognition code will provide ease of access to basic information about the entity at a glance. This will streamline the recognition and monitoring processes significantly.
5. NCVET is in the process of launching its Digital Enterprise Portal (DEP) wherein the recognition codes can be entered to obtain detailed information about the organization with a single click.

Major components of the recognition code:

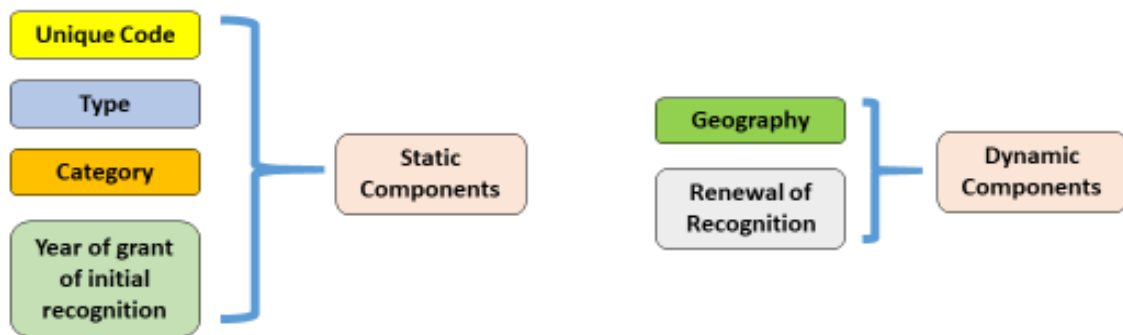
6. The proposed recognition codes are alphanumeric in nature and have been formulated by considering the following important attributes of the entities:
 - a) **Unique Code:** This is a four-digit alphanumeric code which has two series each with AB and AA as initials followed by sequential number (e.g 0001, 0002 and so on).
 - b) **Category:**
 - i. Standard and Dual category for ABs
 - c) **Geography:** Geography indicates the territorial jurisdiction of the entity i.e Global, PAN India or for specific states/ UTs.
 - d) **Type:** The type of the entity is determined from the legal status of the entity such as central government body, private body, university etc.



- e) **Year of grant of initial recognition:** The code captures the initial year of grant of recognition which indicates the year in which Agreement was signed by the recognized entity with NCVET.
- f) **Year of renewal of recognition:** After the completion of initial validity of recognition, the entity can apply for subsequent renewals which will also be captured in the recognition code as R1, R2 and so on. R0 indicates that initial period of recognition is valid and therefore the entity has not applied for any renewal.

Static and Dynamic Components in the recognition code:

7. The recognition code comprises of Static and Dynamic components. The segregation of the same is explained in the diagram below:



8. The geography/ territorial jurisdiction allocated to the entities are subject to change based on the following:

Expansion into new geographies:

9. As per the provisions laid down in the AA and AB Guidelines, the eligible entities can expand into new geographies by demonstrating adequate capacity (same has also been enumerated Annexure B of the AA Agreement).

Coding mechanism for developing AWARDING BODY and ASSESSMENT AGENCY Code

- 10. The Code will begin with AA for Assessment Agencies
- 11. The Code will begin with ABS or ABD for Awarding Bodies according to their category

CATEGORY of AB	Abbreviation used in the code
Standard	S
Dual	D

12. Geography Allocated to the AA/ AB:

GEOGRAPHY allocated to the AA/AB	Abbreviation used in the code
Pan India	I
State	S
Global	G

13. Type of Organization:

S.No.	TYPE of organization	Abbreviation used in the code
a)	Central Ministries/ Departments and associated autonomous institutions	CGO
b)	State Departments/ SCVT/ associated institutions of the state	SGO
c)	Private Bodies	PVB
d)	Sector Skill Council	SSC
e)	Skill Universities	SKU
f)	Universities	UNI
g)	School Boards - Central/State	SGB
h)	Directorate General of Training (DGT)	DGT
i)	Defence Forces: a) Indian Army b) Indian Navy c) Indian Airforce	d) DIA e) DIN f) DAF
j)	Public Private Partnership	PPP
k)	Public sector Undertakings	PSU

14. Period of grant of recognition:

- a) First year of grant of recognition to be mentioned in **YYYY** format
- b) For ex: If the initial recognition is granted in 2023 then it will be mentioned in the code as: **2023**

15. Renewal of Recognition:



- a) First renewal will be captured as R1, Second year as R2 and so on. R0 indicates that initial period of recognition is valid and therefore the entity has not applied for any renewal.

For ex: If the initial recognition is granted in 2023 and the first renewal took place in 2026 than it should be mentioned in the code as: **2023/R1**



Use Cases:

16. Awarding Body Recognition Code:

a) Case of Initial recognition:

Case 1: A Central Govt. AB granted AB-Dual recognition with PAN India as allocated territorial jurisdiction and granted recognition in 2023 for a period of 3 years.

Categor	Geograph	Unique Code	Typ	Year of grant of recognition	Renewa
---------	----------	-------------	-----	------------------------------	--------

ABDI/0001/CGO/2023/R0

AB-Awarding Body/ D-Dual/ I-PAN INDIA/ 0001 - Unique Code/ CGO- Central Ministries/ 2023- Year of grant of initial Recognition/ R0- Initial Recognition period is valid, hence no renewal

1.2. Case of Renewed recognition:

A University granted AB-standard recognition with Punjab as allocated territorial jurisdiction and granted recognition in 2023 and applied for first renewal in 2026

Categor	Geograp	Unique	Typ	Year of grant of	Renewa	Year of Renewa
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ABSS/0009/UNI/2023/R1/26

AB-Awarding Body/ S-Standard/ S-State/ 0001 - Unique Code/ UNI- University/ 2023- Year of grant of initial Recognition/ R1- Applied for first renewal/ 26- Applied for first renewal in 2026

17. Assessment Agency Recognition Code:

a) Case of Initial recognition:

A Private AA with PAN India as allocated territorial jurisdiction and granted recognition in 2023

Geograph	Unique Code	Typ	Year of grant of recoanition	Renewa
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AAI/0001/PVT/2023/R0

AA-Assessment Agency/ I-PAN INDIA/ 0001 - Unique Code/ PVT- Private agency/ 2023- Year of grant of initial Recognition/ R0- Initial Recognition period is valid, hence no renewal



Annexure VII

A. Standard Recognition letter for AB

AB Recognition Code: _____

File No: _____

National Council for Vocational Education and Training (NCVET)
Ministry of Skill Development and Entrepreneurship

Kaushal Bhawan, Pusa Road
New Delhi 110005
DD/MM/YYYY

To,

Subject: Grant of Recognition as an Awarding Body to _____ by NCVET for a period of Three (03) continuous years effective from DD/MM/YYYY - Reg.

1. NCVET by the virtue of functions and powers entrusted by gazette notification No. SD-17/113/2017-E&PW dated 05th December, 2018 under Section 16(1) (a) grants recognition to _____ to function as an Awarding Body for the territorial jurisdiction allocated by NCVET for its NSQF aligned & approved qualifications either developed or adopted by the AB.

2. Based on the information provided by the Awarding Body to meet the criteria as per the Guidelines for Recognition and Regulation of Awarding Bodies (AB) 2020 (referred to as AB Guidelines) & Operational Manual, _____ has entered into an Agreement with NCVET on DD/MM/YYYY for the grant of recognition as an Awarding Body for a period of 3 continuous years applicable from the date of signing of Agreement subject to satisfactory performance, based on the continuation criteria and provisions of the risk ratings as specified in section 4 of the AB Guidelines. The recognition has been granted to _____ for the following territorial jurisdiction and qualification(s):

- 2.1 Territorial Jurisdiction for which recognition is granted
- 2.2 NSQF aligned & approved qualifications either developed or adopted by the AB and as updated on National Qualification Register (NQR) from time to time



3. Further, in accordance with the provisions of the Agreement, _____ is authorized to discharge its functions, responsibilities and obligations of an Awarding Body in the allocated territorial jurisdiction for its NSQF aligned & approved qualifications either developed or adopted by the Awarding Body. The NCVET recognized Awarding Body can award NCVET certificate to trainees/ learners after successful completion of training and assessment for its NSQF aligned & approved qualifications either developed or adopted by the Awarding Body. The Awarding Body is *inter-alia* authorized to carry out the following functions:

3.1 Conform to the recommendations/ conditions for empanelment of training bodies as prescribed in section 4 of the AB Guidelines and clause 7 of the Agreement.

3.2 Affiliate training bodies for imparting vocational training including skilling, re-skilling and recognition of prior learning with up-skilling, apprenticeship training in accordance with the Agreement.

3.3 Ensure on-boarding of Assessment Agency/ Agencies from the NCVET recognized pool of AAs subject to clause 7.1.13 listed in the Agreement.

3.4 Develop and submit new/ revised qualifications to NCVET for its necessary approval. The AB shall ensure that the review of qualifications is undertaken well before the expiry of the same as per the NCVET qualification approval mechanism/ guidelines from time to time.

4. The Awarding Body shall be governed by the terms and conditions of the Agreement, AB Guidelines, AA Guidelines, and the respective Operational Manuals.

(xxxxx_sig xxxxxx)

Director, NCVET



B. Standard Recognition letter for AB (Dual)

AB Recognition Code: _____

File No: _____

National Council for Vocational Education and Training (NCVET)
Ministry of Skill Development and Entrepreneurship

Kaushal Bhawan, Pusa Road
New Delhi 110005
DD/MM/YYYY

To,

Subject: Grant of Recognition as an Awarding Body- Dual (AB-Dual) to _____ by NCVET for a period of Three (03) continuous years effective from DD/MM/YYYY - Reg.

1. NCVET by the virtue of functions and powers entrusted by gazette notification No. SD-17/113/2017-E&PW dated 05th December, 2018 under Section 16(1) (a) grants recognition to _____ to function as an Awarding Body (Dual) for the territorial jurisdiction _____ allocated by NCVET for its NSQF aligned & approved qualifications either developed or adopted by the AB- Dual.

2. Based on the information provided by the Awarding Body to meet the criteria as per the Guidelines for Recognition and Regulation of Awarding Bodies (AB) 2020 (referred to as AA Guidelines) & Operational Manual and Guidelines for Recognition and Regulation of Assessment Agencies (AA) 2020 (referred to as AA Guidelines) & Operational Manual, _____ has entered into an Agreement with NCVET on DD/MM/YYYY for the grant of recognition as an Awarding Body (Dual) for a period of 3 continuous years applicable from the date of signing of Agreement subject to satisfactory performance, based on the continuation criteria and provisions of the risk ratings as specified in section 4 of the AB Guidelines. The recognition has been granted to _____ for the following territorial jurisdiction and qualification(s):

2.1 Territorial Jurisdiction for which recognition is granted



2.2 NSQF aligned & approved qualifications either developed or adopted by the AB and as updated on National Qualification Register (NQR) from time to time

3. Further, in accordance with the provisions of the Agreement, _____ is authorized to discharge its functions, responsibilities and obligations of an Awarding Body (Dual) in the allocated territorial jurisdiction for its NSQF aligned & approved qualifications either developed or adopted by the Awarding Body (Dual). The NCVET recognized Awarding Body (Dual) can assess and certify the learners where training is directly being imparted by the Awarding Body in campuses or training centers owned or fully managed by it for its approved or adopted qualifications. The Awarding Body (Dual) is authorized to carry out the following functions:

3.1 Award certificates to trainees/learners after successful completion of training and assessment for an approved qualification along with performing all such other functions of an Awarding Body as specified in the AB Guidelines and Operation Manual.

3.2 In addition to 3.1 above, the entity can also conduct assessments for trainings conducted in campuses or training centers owned or fully managed by it and award certificates in NSQF aligned and approved qualifications either developed or adopted by the AB.

3.3 The entity can also assess and certify the learners wherein training is imparted through agencies (Training Providers/ Training Centres) affiliated for its approved or adopted qualifications. Only Government ABs are eligible under this type of Dual recognition.

3.4 The entity can undertake assessments themselves without onboarding third party AAs. However, if felt necessary, they may also onboard third party NCVET recognized AAs subject to adhering to the provisions laid down in the AA/AB Guidelines.

4. The Awarding Body (Dual) shall be governed by the terms and conditions of the Agreement, AB Guidelines and the respective Operational Manuals.

(xxxxx_sig xxxxxx)

Director, NCVET



C. Standard Recognition letter for AA

AA Recognition Code: _____

File No: _____

National Council for Vocational Education and Training (NCVET)
Ministry of Skill Development and Entrepreneurship

Kaushal Bhawan, Pusa Road
New Delhi 110005
DD/MM/YYYY

To,

(Name and Address of the recipient)

**Subject: Grant of Recognition as an Assessment Agency (AA) to _____ by
NCVET for a period of Three (03) continuous years effective from DD/MM/YYYY -**

Reg.

1. NCVET by the virtue of functions and powers entrusted by the gazette notification No. SD-17/113/2017-E&PW dated 05th December, 2018 under Section 16(1) (b) grants recognition to _____ to function as an Assessment Agency for the sectors and territorial jurisdiction allocated by NCVET.
2. Based on the information provided by the Assessment Agency to meet the criteria as per the Guidelines for Recognition & Regulation of Assessment Agencies 2020 (referred to as “AA Guidelines”) and Operational Manual, _____ has entered into an Agreement with NCVET on DD/MM/YYYY for the grant of recognition as an Assessment Agency for a period of 3 continuous years applicable from the date of signing of Agreement subject to satisfactory performance, based on the continuation criteria and provisions of the risk ratings as specified in section 7 of the AA Guidelines. The recognition has been granted to _____ for the following territorial jurisdiction and sector(s):
2.1 Jurisdiction for which recognition is granted



2.2 Sector(s) for which recognition is granted

3. Further, in accordance with the provisions of the Agreement, _____ is authorized to discharge the functions, responsibilities and obligations of an Assessment Agency in the allocated sector(s) and territorial jurisdiction. The recognized Assessment Agency is eligible to carry out assessments for NSQF aligned and approved qualifications in the sector(s) allocated to the AA for which adequate capacity (Question Banks, SMEs, Industry connects etc.) has been demonstrated and such qualifications are being run under any schemes/ programmes funded by the Government of India as well as any fee based programmes.
4. The AA shall be governed by the terms and conditions of the Agreement, Guidelines for Recognition & Regulation of Assessment Agencies 2020, and Operational Manual. The territorial jurisdiction and sector(s) allocated to the Assessment Agencies are subject to change as per the provisions laid down in the Guidelines for Recognition & Regulation of Assessment Agencies 2020 and as modified from time to time.

(xxxxx_sig xxxxxx)

Director, NCVET



Details of Six New Approved Certificate Templates**1. Certificate Template for standalone National Occupational Standards (NOS)**

	अवार्डिंग बॉडी का नाम NAME OF THE AWARDING BODY		Photo of Candidate
	राष्ट्रीय व्यावसायिक शिक्षा एवं प्रशिक्षण परिषद द्वारा मान्यता प्राप्त Recognised by NCVET		
राष्ट्रीय व्यावसायिक मानक प्रमाणपत्र Certificate for National Occupational Standards		प्रमाणपत्र संख्या Certificate No. : AWUPB000100000-081214	
प्रमाणित किया जाता है कि श्री/सुश्री/एमएक्स This is to certify that Mr./Ms./Mx. _____			
सुपुत्र/सुपुत्री/प्रतिपालित Son/Daughter/Ward of _____		जन्म तिथि Date of Birth _____	नामांकन संख्या Enrolment No _____
ने जॉब रोल/अहर्ता का आंकलन सफलतापूर्वक has successfully cleared the assessment of National Occupational Standards			
अवधि of duration _____	अर्जित किया having earned _____	क्रेडिट एनसीआरएफ/एनएसक्यूएफ स्तर Credits at NCrF/NSQF Level _____	
प्रशिक्षण केन्द्र Training Centre _____	जिला District _____	राज्य State _____	
प्रतिशत/श्रेणी के साथ उत्तीर्ण किया। with _____ %/Grade.			
जारी करने का स्थान Place of Issue: _____	जारी करने की तिथि Date of Issue: _____	Scheme logo	Logo of awarding body
	ई-सत्यापन लिंक e-Verification link Digitally Generated Certificate	NCF - National Credit Framework NSQF - National Skills Qualification Framework	हस्ताक्षर Signature - नाम Name - पद Designation -
		(if applicable)	(Incase of joint certification)

2. Certificate Template for Micro-Credential

	अवार्डिंग बॉडी का नाम NAME OF THE AWARDING BODY		Photo of Candidate
	राष्ट्रीय व्यावसायिक शिक्षा एवं प्रशिक्षण परिषद द्वारा मान्यता प्राप्त Recognised by NCVET		
कौशल योग्यता प्रमाणपत्र Certificate for Micro Credential		प्रमाणपत्र संख्या Certificate No. : AWUPB000100000-081214	
प्रमाणित किया जाता है कि श्री/सुश्री/एमएक्स This is to certify that Mr./Ms./Mx. _____			
सुपुत्र/सुपुत्री/प्रतिपालित Son/Daughter/Ward of _____		जन्म तिथि Date of Birth _____	नामांकन संख्या Enrolment No _____
ने जॉब रोल/अहर्ता का आंकलन सफलतापूर्वक has successfully cleared the assessment of Micro Credential			
अवधि of duration _____	अर्जित किया having earned _____	क्रेडिट एनसीआरएफ/एनएसक्यूएफ स्तर Credits at NCrF/NSQF Level _____	
प्रशिक्षण केन्द्र Training Centre _____	जिला District _____	राज्य State _____	
प्रतिशत/श्रेणी के साथ उत्तीर्ण किया। with _____ %/Grade.			
जारी करने का स्थान Place of Issue: _____	जारी करने की तिथि Date of Issue: _____	Scheme logo	Logo of awarding body
	ई-सत्यापन लिंक e-Verification link Digitally Generated Certificate	NCF - National Credit Framework NSQF - National Skills Qualification Framework	हस्ताक्षर Signature - नाम Name - पद Designation -
		(if applicable)	(Incase of joint certification)



3. Certificate Template for Upskilling

 <p>कौशल गुणवत्ता प्रगति</p>	अवार्डिंग बॉडी का नाम Name of the Awarding Body राष्ट्रीय व्यावसायिक शिक्षा एवं प्रशिक्षण परिषद द्वारा मान्यता प्राप्त Recognised by NCVET कौशलान्वयन प्रमाणपत्र Certificate for Upskilling		Photo of Candidate _____ _____ _____
	प्रमाणपत्र संख्या Certificate No. : AWUPB000100000-081214		
प्रमाणित किया जाता है कि श्री/सुश्री/एमएक्स This is to certify that Mr./Ms./Mx. _____			
सुपुत्र/सुपुत्री/प्रतिपालित Son/Daughter/Ward of _____		 जन्म तिथि Date of Birth _____	
		नामांकन संख्या Enrolment No _____	
ने जॉब रोल/अहर्ता का आंकलन सफलतापूर्वक has successfully cleared the Upskilling assessment in the job role/qualification _____			
अवधि of duration _____		अर्जित किया having earned _____	
प्रशिक्षण केन्द्र Training Centre _____		क्रेडिट एनसीआरएफ/एनएसक्यूएफ स्तर Credits at NCrF/NSQF Level _____	
प्रतिशत/श्रेणी के साथ उत्तीर्ण किया। with _____ %/grade.		जिला/राज्य in District _____ State _____	
जाये करने का स्थान Place of Issue: _____			
जाये करने की तिथि Date of Issue: _____			
 ई-सत्यापन लिंक e-Verification link Digitally Generated Certificate		NCrF - National Credit Framework NSQF - National Skills Qualification Framework	
 (If applicable)		हस्ताक्षर Signature - नाम Name - पद Designation - (In case of joint certification)	
		हस्ताक्षर Signature - नाम Name - पद Designation -	

4. Certificate Template for Re-Skilling

 <p>कौशल गुणवत्ता प्रगति</p>	अवार्डिंग बॉडी का नाम Name of the Awarding Body राष्ट्रीय व्यावसायिक शिक्षा एवं प्रशिक्षण परिषद द्वारा मान्यता प्राप्त Recognised by NCVET पुनः कौशलीकरण प्रमाणपत्र Certificate for Reskilling		Photo of Candidate _____ _____ _____
	प्रमाणपत्र संख्या Certificate No. : AWUPB000100000-081214		
प्रमाणित किया जाता है कि श्री/सुश्री/एमएक्स This is to certify that Mr./Ms./Mx. _____			
सुपुत्र/सुपुत्री/प्रतिपालित Son/Daughter/Ward of _____		 जन्म तिथि Date of Birth _____	
		नामांकन संख्या Enrolment No _____	
ने जॉब रोल/अहर्ता का आंकलन सफलतापूर्वक has successfully cleared the Reskilling assessment in the job role/qualification _____			
अवधि of duration _____		अर्जित किया having earned _____	
प्रशिक्षण केन्द्र Training Centre _____		क्रेडिट एनसीआरएफ/एनएसक्यूएफ स्तर Credits at NCrF/NSQF Level _____	
प्रतिशत/श्रेणी के साथ उत्तीर्ण किया। with _____ %/grade.		जिला/राज्य in District _____ State _____	
जाये करने का स्थान Place of Issue: _____			
जाये करने की तिथि Date of Issue: _____			
 ई-सत्यापन लिंक e-Verification link Digitally Generated Certificate		NCrF - National Credit Framework NSQF - National Skills Qualification Framework	
 (If applicable)		हस्ताक्षर Signature - नाम Name - पद Designation - (In case of joint certification)	
		हस्ताक्षर Signature - नाम Name - पद Designation -	



5. Certificate for RPL with Up-Skilling

 <p>कौशल मुक्तता प्रगति</p>	अवार्डिंग बॉडी का नाम Name of the Awarding Body		Photo of Candidate
	राष्ट्रीय व्यावसायिक शिक्षा एवं प्रशिक्षण परिषद द्वारा मान्यता प्राप्त Recognised by NCVET		
अपरिकलिग के साथ पूर्व अधिगम की मान्यता के लिए प्रमाणपत्र Certificate for Recognition of Prior Learning with Upskilling			प्रमाणपत्र संख्या Certificate No. : AWUPB000100000-081214
प्रमाणित किया जाता है कि श्री/सुश्री/एमएक्स This is to certify that Mr./Ms./Mx. _____			
सुपुत्र/सुपुत्री/प्रतिपालित Son/Daughter/Ward of _____	जन्म तिथि Date of Birth _____	नामांकन संख्या Enrolment No _____	
ने जॉब रोल/अहर्ता का आंकलन सफलतापूर्वक has successfully cleared the assessment in the job role/qualification _____			
अपधि के साथ अपरिकलिग with Upskilling of duration _____	अर्जित किया having earned _____	क्रेडिट एनसीआरएफ/एनएसक्यूएफ स्तर Credits at NCrF/NSQF Level _____	
प्रशिक्षण केन्द्र Training Centre/Establishment _____	जिला in District _____	राज्य State _____	
प्रतिशत/श्रेणी के साथ उत्तीर्ण किया। with _____ %/grade.			
जारी करने का स्थान Place of Issue: _____			
जारी करने की तिथि Date of Issue: _____			
 ई-सत्यापन लिंक e-Verification link Digitally Generated Certificate	NCF - National Credit Framework NSQF - National Skills Qualification Framework	(if applicable) (Incase of joint certification)	हस्ताक्षर Signature - नाम Name - पद Designation -

6. Certificate Template for School Boards

 <p>कौशल मुक्तता प्रगति</p>	अवार्डिंग बॉडी का नाम NAME OF THE AWARDING BODY (SCHOOL BOARD)		Logo of School Board
	राष्ट्रीय व्यावसायिक शिक्षा एवं प्रशिक्षण परिषद द्वारा मान्यता प्राप्त (Recognised by NCVET)		
कौशल योग्यता प्रमाणपत्र Certificate for Skill Competency			Photo of Candidate
प्रमाणित किया जाता है कि श्री/सुश्री/एमएक्स This is to certify that Mr./Ms./Mx. _____			
सुपुत्र/सुपुत्री/प्रतिपालित Son/Daughter/Ward of _____	जन्म तिथि Date of Birth _____	नामांकन संख्या Enrolment No _____	प्रमाणपत्र संख्या Certificate No. : AWUPB000100000-081214
ने जॉब रोल/अहर्ता का आंकलन सफलतापूर्वक has successfully cleared the assessment in the job role/qualification _____			
अवधि of duration _____	अर्जित किया having earned _____	क्रेडिट एनसीआरएफ/एनएसक्यूएफ स्तर Credits at NCrF/NSQF Level _____	
विद्यालय School _____	जिला District _____	राज्य State _____	
प्रतिशत/श्रेणी के साथ उत्तीर्ण किया। with _____ %/Grade.			
जारी करने का स्थान Place of Issue: _____			
जारी करने की तिथि Date of Issue: _____			
 ई-सत्यापन लिंक e-Verification link Digitally Generated Certificate	NCF - National Credit Framework NSQF - National Skills Qualification Framework	(if applicable) (Incase of joint certification)	हस्ताक्षर Signature - नाम Name - पद Designation -

